



City of Oceanside

300 North Coast Highway,
Oceanside, California 92054

Staff Report

File #: 26-1333

Agenda Date: 4/8/2026

Agenda #: 13.

DATE: April 8, 2026

TO: Honorable Mayor and City Councilmembers

FROM: Public Works Department

TITLE: PROFESSIONAL SERVICES AGREEMENT WITH GATEKEEPERS SECURITY SERVICES, INC. FOR SECURITY SERVICES AT THE OCEANSIDE TRANSIT CENTER PARKING STRUCTURE

RECOMMENDATION

Staff recommends that the City Council approve the Professional Services Agreement with Gatekeepers Security Services, Inc. in the amount of \$100,350, for a period of one year commencing May 1, 2026 and expiring April 30, 2027, for security services at the Oceanside Transit Center parking structure located at 290 Seagaze Drive and the alley at S. Cleveland Street and S. Tremont Street; allow for two one-year renewal options to be approved administratively for a total contract amount of \$301,050; and authorize the City Manager to execute the agreement upon receipt of all supporting documents.

BACKGROUND AND ANALYSIS

Over the past three years the City of Oceanside ("City") and the North County Transit District ("NCTD") have been partnering with a qualified security contractor to provide security services at the Oceanside Transit Center parking structure and adjacent alley ("OTC"). While NCTD owns and operates the Oceanside Transit Center, the City owns the adjacent parking structure located at 290 Seagaze Drive. The parking structure is used by both OTC patrons and the general public visiting Downtown Oceanside. Security services have been provided 24-hours a day, seven days per week and have made a significant positive impact on public safety; therefore, the City and NCTD plan to continue these security services.

As the previous security contract has expired, City staff solicited proposals in accordance with the City's Procurement of Goods and Services Directive for security services at OTC. Twenty-four (24) contractors responded and provided proposals related to the services at OTC and Gatekeepers Security Services, Inc. ("Consultant") and was chosen based on its competitive pricing, qualifications and security experience. At this time, staff is recommending to enter into a one-year Professional Service Agreement ("PSA") commencing May 1, 2026 and expiring April 30, 2027. The PSA provides for two 1-year consecutive renewal options upon the same terms and conditions, including compensation, provided that Consultant is not in default of the PSA at the end to the PSA term or renewal option, if applicable.

Consultant will be providing security to OTC with a combination of foot and vehicle patrol services to

include checking the entire parking structure, both elevators and the alley for loitering, illegal camping and discouraging illicit activity such as graffiti or other property damage and other miscellaneous public safety hazards. Consultant has provided two options for roaming security services that include between 12-18 site visits evenly spaced out within a 24-hour period, 7 days per week. City will initially start with 18 visits evenly spaced out over 24-hours. The PSA allows City to increase or decrease the services as needed on the first day of each month, by providing Consultant with advance notification of any such adjustments. The entire agreement may be cancelled by providing thirty (30) days advance notification to Consultant.

FISCAL IMPACT

The PSA with Gatekeepers Security Services, Inc., in the amount of \$100,350 will be charged to the OTC Parking Lot Maintenance account 600643101.5355, which has an available balance of \$97,462 in FY 25/26. A budget request for FY 26/27 to cover the remainder of the contract has been made as part of the budget process. If the request is not approved, an appropriation will be required from General Fund unassigned fund balance account 101.3100.0001 to ensure the availability of funding. Monthly reimbursements of 50 percent from NCTD will be deposited into the OTC Parking Lot Maintenance account 600643101.4368.0018.

Description	Amount	Account	Available Balance
Gatekeepers PSA FY 25/26	\$16,725	OTC Parking Lot Maintenance 600643101.5355	FY25/26 \$97,462
Gatekeepers PSA FY 26/27	\$83,625		FY 26/27 \$200,000

Subsequent renewal extensions will be processed administratively and budgeted in the full annual amount of \$100,350 during the normal budget process.

COMMISSION OR COMMITTEE REPORT

Does not apply.

CITY ATTORNEY’S ANALYSIS

The referenced documents have been reviewed by the City Attorney and approved as to form.

Prepared by: Candice Diaz, Property Agent
Reviewed by: Hamid Bahadori, Public Works Director
Submitted by: Jonathan Borrego, City Manager

ATTACHMENTS:

1. Staff Report
2. Professional Services Agreement