



# CITY OF OCEANSIDE AGENDA

**Joint Meetings of the Oceanside City Council, Oceanside Small Craft Harbor District Board of Directors (HDB), Oceanside Community Development Commission (CDC), and Oceanside Public Financing**

**Information for the June 04, 2025 City Council Meeting**

Members of the public have the option to watch the meeting on KOCT Cox Channel 19 (live streaming service available at [www.koct.org/channel-19](http://www.koct.org/channel-19)) or watch via Zoom or attend in person.

**Zoom Information:**

To watch the meeting via Zoom please use the URL below. Please note that this is for viewing only; if you wish to make comments on any of the items in the agenda you must attend in person.

<https://us02web.zoom.us/j/83234252787?pwd=bydJLMQetUt5n6FESSPElcEfwJuBvT.1>

Zoom Meeting ID: **832 3425 2787**

Passcode: **717926**

**Phone Information:**

To join the meeting by phone, dial **669-900-9128**.

Zoom Meeting ID: **832 3425 2787**

If you wish to provide a comment to the City Council, but are not interested in speaking during the meeting, you may email your comments to the City Clerk ([CityClerk@OceansideCA.org](mailto:CityClerk@OceansideCA.org)). All comments must be sent via email by 4 PM on the day of the meeting. All timely received comments will be provided to the City Council prior to the meeting and made a part of the record of the meeting. ***Please note that these comments will not be read aloud during the meeting.***



# **CITY OF OCEANSIDE AGENDA**

**Joint Meetings of the Oceanside City Council, Oceanside Small Craft Harbor District Board of Directors (HDB), Oceanside Community Development Commission (CDC), and Oceanside Public Financing Authority (OPFA)**

**June 04, 2025**

**Council Chambers  
300 North Coast Highway  
Oceanside, CA 92054**

**Mayor**  
**HDB President**  
**CDC Chair**  
**OPFA Chair**  
Esther Sanchez

**City Clerk**  
**HDB Secretary**  
**CDC Secretary**  
**OPFA Secretary**  
Zeb Navarro

**Deputy Mayor**  
**HDB Vice President**  
**CDC Vice Chair**  
**OPFA Vice Chair**  
Eric Joyce

**City Treasurer/HDB/CDC/OPFA Treasurer**  
Phyllis Dominguez

**Councilmembers**  
**HDB Directors**  
**CDC Commissioners**  
**OPFA Directors**  
Jimmy Figueroa  
Rick Robinson  
Peter Weiss

**City Manager**  
**HDB Administrative Officer**  
**CDC Executive Director**  
**OPFA Executive Director**  
Jonathan Borrego

**City Attorney**  
**HDB Attorney**  
**CDC General Counsel**  
**OPFA General Counsel**  
T. Steven Burke, Jr.

The Mayor and City Council also serve as the Small Craft Harbor District Board of Directors, the Community Development Commission, and the Oceanside Public Financing Authority.

**3:30 P.M. – ROLL CALL****CITY COUNCIL, HDB, CDC, OPFA CLOSED SESSION ITEMS**

1. CONFERENCE WITH LABOR NEGOTIATOR ON STATUS [25-584](#)  
OF NEGOTIATIONS PREVIOUSLY AUTHORIZED IN  
OPEN SESSION (SECTION 54957.6)  
CONFERENCE WITH LABOR NEGOTIATOR - Negotiator:  
City Manager; employee organizations: Oceanside Police  
Officers' Association (OPOA), Oceanside Police Officers'  
Association - Non-Sworn (OPOA-NS), Oceanside  
Firefighters' Association (OFA), Oceanside Police  
Management Association (OPMA), Management  
Employees of the City of Oceanside (MECO), Oceanside  
City Employees' Association (OCEA), Oceanside Fire  
Management Association (OFMA), Oceanside Marine  
Safety Employees' Association (OMSEA), Western Council  
of Engineers (WCE), and Unrepresented
  
2. CONFERENCE WITH REAL PROPERTY NEGOTIATOR [25-869](#)  
(SECTION 54956.8)
  1. Property: 1300 Lee Drive known as French Field  
(APN 161-501-09 & 161-501-10)  
Negotiating parties: City of Oceanside and Otomi & Stone,  
LLC.  
Negotiator for the City: Vicki Gutierrez, Real Estate  
Manager  
Under Negotiations: Price and terms for the lease of real  
property
  
  2. Property: 825 Douglas Drive known as Oceanside  
Municipal Golf Course (APN: 157-021-06 & 122-050-37)  
Negotiating parties: City of Oceanside & Oceanside Golf,  
LLC  
Negotiator for the City: Vicki Gutierrez, Real Estate  
Manager  
Under Negotiations: Price and terms for the use and  
operation of real property

**5:00 P.M. – ROLL CALL****INVOCATION**

Pastor Sheldon Brown, Cause of Christ

**PLEDGE OF ALLEGIANCE****PROCLAMATIONS AND PRESENTATIONS**

Proclamation in Honor of June PRIDE Month 2025

Proclamation in Honor of Oceanside High School Boys & Girls Track & Field Historic Championship Season 2025, including Athletes of the Year

**CLOSED SESSION REPORT****CONSENT CALENDAR ITEMS**

*All items listed on the Consent Calendar are considered to be routine matters or formal documents covering previous City Council/HDB/CDC/OPFA instructions. The items listed on the Consent Calendar may be enacted by a single vote. There will be no separate discussion of any Consent Calendar items unless requested by members of the City Council/HDB/CDC/OPFA or the public through submittal of Request to Speak form prior to the commencement of this agenda item.*

3. City Council/ HDB/ CDC/ OPFA: Staff recommends that the City Council/Harbor Board/CDC/OPFA approve the waiving of reading of the text of all ordinances and the text and title of all resolutions included in this agenda. Unanimous approval of the City Council/Harbor Board/CDC/OPFA is required. [25-866](#)
4. City Council/ HDB/ CDC/ OPFA: Accept City Clerk's Action Minutes of the Small Craft Harbor District Board of Directors, Community Development Commission, City Council, and Oceanside Public Financing Authority of the May 7, 2025 Regular Meeting [25-859](#)
5. City Council: Staff recommends that the City Council approve a purchase order to Rockwell Solutions, Inc., in the amount of \$337,563 which includes a 15% contingency, for the purchase of two emergency bypass pumps for the Water Utilities Department; and authorize the Financial Services Director, or designee, to execute the purchase order. [25-757](#)
6. City Council: Staff recommends that the City Council approve a Purchase Order to DiscoverIT, in the amount of \$184,917, to replace six network video recorders (NVRs; approve the purchase as a sole source procurement; and authorize the Finance Director or their designee to execute the purchase order. [25-809](#)

7. City Council: Staff recommends that the City Council approve annual [25-808](#) purchase orders, in amounts over \$100,000 for an overall total of \$1,746,105, for the procurement of equipment, supplies, materials, and services for the Information Technologies ("I.T.") Division during FY 2025-26 subject to approval of the FY2025-26 budget; and authorize the Financial Services Director, or designee, to execute the annual purchase orders.
8. City Council: Staff recommends that the City Council approve [25-807](#) Amendment 1 to Property Lease Agreement with Rock Gate Capital, LLC dba 160 Driving Academy to extend the term of the agreement for an additional two years for use of a portion of the City-owned land located at 1280 Rancho Del Oro Drive with total revenue of \$217,710; and authorize the City Manager to execute the amendment upon receipt of all supporting documents.
9. City Council: Staff recommends that the City Council approve [25-810](#) Amendment 1 to the Professional Services Agreement (PSA) with Infosend, Inc., in an estimated amount of \$442,275 for a revised contract amount of \$1,462,275, extending the term of the agreement to May 31, 2026 for data processing, printing, and mailing of utility bills, business license documents, and accounts receivable invoices and statements; and authorize the City Manager to execute the amendment.
10. City Council: Staff recommends that the City Council approve an [25-833](#) amendment to the Professional Services Agreement with Circuit and an amendment to the Memorandum of Understanding (MOU) with SANDAG to extend the time period to December 31, 2025, to continue operating the g'Osider electric vehicle (EV) shuttle program.
11. City Council: Staff and the Police and Fire Commission recommend that [25-708](#) the City Council approve a three-year Professional Services Agreement (PSA) with Man-K9, Inc. to provide training services to the Police Department's Canine Unit for a three-year period, not to exceed \$50,000 annually, for a total contract amount of \$150,000; and authorize the City Manager, or designee, to execute the agreement.

- 12. City Council:** Staff and the Police and Fire Commission recommend that the City Council approve a three-year Memorandum of Understanding with the Vista Unified School District to provide one School Resource Officer; accept revenue to the City estimated at \$292,882 for FY 2025-26, \$303,362 for FY 2026-27 and \$312,341 for FY 2027-28; appropriate the revenue and expenditure to the Police Department for the School Safety Enhancement Team; and authorize the City Manager, or designee, to execute the Memorandum of Understanding (MOU). [25-742](#)
- 13. City Council:** Staff recommends that the City Council approve a Professional Services Agreement with HF&H Consultants, LLC, in a not-to-exceed amount of \$180,289 annually, for a total contract amount not-to-exceed \$360,579 for the initial two-year term, for as-needed solid waste, recycling, organics and edible food recovery consulting services; and authorize the City Manager, or designee, to execute the agreement. [25-868](#)
- 14. City Council:** Staff recommends that the City Council approve a three-year Professional Services Agreement with D-Max Engineering, Inc., in an amount not to exceed \$100,000 per year, for a total not to exceed contract price of \$300,000 for the three-year term, for on-call stormwater compliance consulting services to maintain compliance with the Regional Municipal Stormwater National Pollutant Discharge Elimination System (NPDES) Permit; and authorize the City Manager, or designee, to execute the agreement. [25-760](#)
- 15. City Council:** Staff recommends that the City Council approve a ten-year Professional Services Agreement with Visit Oceanside to manage the Oceanside Tourism Marketing District (OTMD) until July 30, 2034, in alignment with the most recent OTMD renewal. [25-773](#)
- 16. City Council:** Staff recommends that the City Council award a Public Works Agreement (PWA) to Quality Construction & Engineering, Inc., in the amount of \$953,144, for the proposed Rancho Del Oro Road and Mesa Drive Traffic Signal project; and authorize the City Manager to execute the agreement upon receipt of all supporting documents. [25-774](#)

17. City Council: Staff recommends that the City Council approve a Public Works Agreement (PWA) with IES Communications, in the amount of \$209,775, to replace and upgrade the lighting and related technology in the City Council Chambers; and authorize the City Manager to execute the agreement. [25-800](#)
18. City Council: Staff recommends that the City Council accept \$80,122 in grant funds from the 2024 State Homeland Security Program (SHSP) for Police and Fire Department equipment; appropriate these funds to the Fire and Police Departments; and authorize the City Manager, or designee, to execute all related grant documents. [25-802](#)
19. City Council: Staff recommends that the City Council adopt resolutions authorizing the levy of special taxes for Community Facilities Districts 2000-1 (Ocean Ranch), 2001-1 (Morro Hills), 2006-1 (Pacific Coast), 2022-1 (Public Safety Services), 2023-1 (North River Farms Public Facilities), and 2023-2 (North River Farms Fire Services) for FY 2025-2026. [25-820](#)
20. City Council: Staff submits the third quarter Financial Status Report and recommends that the City Council accept the report and approve the budget adjustments. [25-796](#)
21. City Council: Staff recommends that the City Council determine there remains a need to continue emergency work on the 18-inch Mesa Loma Water Main. [25-848](#)

### **GENERAL ITEMS**

*General Items are normally heard after any 6:00 p.m. Public Hearing Items. However, if time permits, some General Items may be heard prior to any 6:00 p.m. Public Hearing Items, following the Consent Calendar. Ordinances may be introduced at this time. The City Council/HDB/CDC/OPFA has adopted a policy that it is sufficient to read the title of ordinances at the time of introduction and adoption, and that full reading of ordinances may be waived. After the City Attorney has read the titles, the City Council/HDB/CDC/OPFA may introduce the ordinances in a single vote.*

22. City Council: Staff recommends that the City Council introduce an ordinance officially designating the Fire Hazard Severity Zones (FHSZs) within the City of Oceanside, as recommended by the California Department of Forestry and Fire Protection (CAL FIRE), in accordance with Government Code Section 51179. [25-811](#)

- A) Report by Blake Dorse, Fire Division Chief
- B) Discussion
- C) Recommendation – introduce ordinance

- 23. City Council:** Staff and the Police and Fire Commission recommend that [25-812](#) the City Council approve a purchase order to Axon Enterprise Inc., in an amount not to exceed \$3,194,647, for the purchase of upgraded replacement body-worn cameras (BWC), Automatic License Plate Recognition cameras (ALPRs) and Fusus (data integration platform), extension of Fleet 3 In-Car Cameras, and unlimited data storage for video captured by those devices utilizing Sourcewell Contract #101223-AXN; and authorize the Financial Services Director, or designee, to execute the purchase order.

- A) Report by John McKean, Assistant Police Chief
- B) Discussion
- C) Recommendation – approve purchase order

#### **6:00 P.M.**

#### **PUBLIC HEARING ITEMS**

*Public hearing items are “time-certain” and are heard beginning at 6:00 p.m. Due to the time-certain requirement, other items may be taken out of order on the agenda to accommodate the 6:00 p.m. public hearing schedule.*

- 24. City Council:** Staff recommends that the City Council adopt a resolution [25-746](#) approving the Engineer's Report confirming the diagram and assessments and ordering the assessments to be levied for FY 2025-26 for the Oceanside Lighting District, Assessment District No. 2-1991.

- A) Mayor opens public hearing
- B) Mayor requests disclosure of Councilmember and constituent contacts and correspondence
- C) Clerk presents correspondence and/or petitions
- D) Testimony beginning with Vicki Gutierrez, Real Estate Manager
- E) Recommendation - adopt resolution



- 25. City Council:** Staff recommends that the City Council adopt resolutions [25-777](#) confirming the diagram and assessments for each of the following Landscape Maintenance Districts for FY 2025-26 and order the assessments to be levied for FY 2025-26:

Del Oro Hills, Assessment District No. 1-1987  
Douglas Park, Assessment District No. 5-1981  
Guajome Ridge, Assessment District No. 1-1989  
Mar Lado Highlands, Assessment District No. 1-1988  
Peacock Hills, Assessment District No. 1-1977  
Mission Meadows (Area A) Assessment District No. 2-1979  
Mission Meadows (Area B), Assessment District No. 2-1979  
Rancho Hermosa, Assessment District No. 3-1982  
Santa Fe Mesa, Assessment District No. 2-1987  
Sunburst Homes, Assessment District No. 1-1980  
Sunset Hills, Assessment District No. 2-1982  
Vista Del Rio, Assessment District No. 1-2001

- A) Mayor opens public hearing
- B) Mayor requests disclosure of Councilmember and constituent contacts and correspondence
- C) Clerk presents correspondence and/or petitions
- D) Testimony beginning with Vicki Gutierrez, Real Estate Manager
- E) Recommendation - adopt resolutions

- 26. City Council:** Staff recommends that the City Council: [25-743](#)
1. Conduct a public hearing to consider establishing reasonable preferences for seniors and veterans among the qualifying population groups of those experiencing homelessness, at-risk of homelessness, or are part of a vulnerable population for HOME Investment Partnerships-American Rescue Plan (HOME-ARP) projects or activities.
  2. Adopt a resolution approving the Second Amendment to the Fiscal Year (FY) 2021-22 Annual Action Plan ("Action Plan") to incorporate an amended HOME-ARP Allocation Plan establishing reasonable preferences for those benefiting qualified populations; authorizing its submission to the U.S. Department of Housing and Urban Development (HUD); and authorize the City Manager or their designee to finalize the draft HOME-ARP Plan and execute documents related to the Second Amendment of the 2021-2022 Annual Action Plan and HOME-ARP Allocation Plan on behalf of the City.

- A) Mayor opens public hearing
- B) Mayor requests disclosure of Councilmember and constituent contacts and correspondence
- C) Clerk presents correspondence and/or petitions
- D) Testimony beginning with Leilani Hines, Housing & Neighborhood Services Director
- E) Recommendation - adopt resolution

- 27. City Council/ HDB/CDC:** Staff recommends that the City Council, the Community Development Commission, and the Harbor District Board take the following actions to adopt the FY 2025-26 Operating and Capital Improvement Program Budgets; and authorize a lump-sum prepayment to CalPERS: [25-846](#)
- 1. Adopt a resolution approving the Appropriation Limitation as required by Article XIII-B of the State Constitution, as modified by Proposition 111 for FY 2025-26. (Attachment A)
  - 2. Adopt a resolution approving the FY 2025-26 City of Oceanside Operating Budget. (Attachment B)
  - 3. Adopt a resolution approving the FY 2025-26 City of Oceanside Measure X Operating Budget. (Attachment C)
  - 4. Adopt a resolution approving the FY 2025-26 City of Oceanside Capital Improvements Program Budget. (Attachment D)
  - 5. Adopt a resolution approving the FY 2025-26 Community Development Commission (CDC) Operating Budget. (Attachment E)
  - 6. Adopt a resolution approving the FY 2025-26 Small Craft Harbor District Operating Budget. (Attachment F)
  - 7. Adopt a resolution approving the FY 2025-26 Small Craft Harbor District Capital Improvements Program Budget. (Attachment G)
  - 8. Approve a lump-sum prepayment to CalPERS estimated at \$24.74 million for the City's annual required Unfunded Liability contribution for both Safety and Miscellaneous Retirement Plans; prepayment will provide an estimated \$827,165 in savings which will be directly applied to the City's CalPERS Unfunded Liability. (Attachment H)

- A) Mayor opens public hearing
- B) Mayor requests disclosure of Councilmember and constituent contacts and correspondence
- C) Clerk presents correspondence and/or petitions
- D) Testimony beginning with Jill Moya, Financial Services Director
- E) Recommendation - adopt the resolutions and approve the lump-sum payment to CalPERS

- 28. City Council:** Staff recommends that the City Council introduce an ordinance amending Chapter 29 of the Oceanside City Code to establish wastewater system capacity buy-in fee adjustments; introduce an ordinance amending Chapter 37 of the Oceanside City Code to establish water system buy-in fee adjustments; and direct staff to implement the capacity buy-in fee adjustments. [25-772](#)

- A) Mayor opens public hearing
- B) Mayor requests disclosure of Councilmember and constituent contacts and correspondence
- C) Clerk presents correspondence and/or petitions
- D) Testimony beginning with John McKelvey, Principal Management Analyst
- E) Recommendation - introduce ordinances

- 29. City Council:** Staff recommends that the City Council introduce an ordinance and adopt a resolution approving Zoning Amendment (ZA25-00002) and Local Coastal Program Amendment (LCPA25-00001) approving amendments to Article 46 of the Zoning Ordinance to allow the City Council to conduct a de novo hearing of appealed Planning Commission decisions on development projects. [25-813](#)

- A) Mayor opens public hearing
- B) Mayor requests disclosure of Councilmember and constituent contacts and correspondence
- C) Clerk presents correspondence and/or petitions
- D) Testimony beginning with Manuel Baeza, Principal Planner
- E) Recommendation - introduce ordinance and adopt resolution

### **PUBLIC COMMUNICATIONS ON OFF-AGENDA ITEMS**

*No action will be taken by the City Council/HDB/CDC/OPFA on matters in this category unless it is determined that an emergency exists or that there is a need to take action that became known subsequent to the posting of the agenda. The presiding officer may hear non-agenda items at any time after the 5:00 p.m. meeting is called to order.*

30. Advance written request to reserve time to speak: [25-873](#)

a. Ken Leighton - KOCT

31. Communications from the public regarding items not on this [25-874](#)  
agenda

**MAYOR AND/OR COUNCILMEMBER ITEMS**

**GENERAL COUNCILMEMBER COMMENTS**

**ADOPTION OF ORDINANCES**

*The following items are ordinances for adoption by the City Council/HDB/CDC/OPFA. Ordinances are laws of the City of Oceanside and require introduction and adoption at two separate City Council meetings (urgency ordinances are an exception, and may be introduced and adopted at one meeting as an emergency measure). The City Council/HDB/CDC/OPFA has adopted a policy that it is sufficient to read the title of ordinances at the time of introduction and adoption, and that full reading of ordinances may be waived. After the City Attorney has read the titles, the City Council/HDB/CDC/OPFA may adopt the ordinances below in a single vote. There will be no discussion of the items unless requested by members of the City Council/HDB/CDC/OPFA or the public through submittal of a Request to Speak form prior to the commencement of this agenda item.*

**ADJOURNMENT**

**INFORMATION TO THE PUBLIC CONCERNING THE CITY COUNCIL/  
HARBOR DISTRICT BOARD OF DIRECTORS (HDB)/  
COMMUNITY DEVELOPMENT COMMISSION (CDC)/  
OCEANSIDE PUBLIC FINANCING AUTHORITY (OPFA) MEETING**

**1. GENERAL INSTRUCTIONS TO PERSONS WISHING TO ADDRESS THE CITY COUNCIL/HDB/CDC/OPFA**

- A. Request to Speak Submittals - Individuals wishing to address the City Council/HDB/CDC/OPFA on matters on the agenda other than Public Hearing items must sign up to speak at the Speaker Kiosk (iPad) or submit a "Request to Speak" form in person to the City Clerk.

You may request to speak at any time following the start of the meeting, but the request must be submitted prior to the initiation of the portion of the agenda containing the item you wish to address (e.g., Consent Calendar, Public Communications, General Items).

When the presiding officer invites public input, the City Clerk will call the names of those who submitted requests to speak which will also appear on the screen. As your name is called and appears on the screen, please approach either of the public podiums.

To facilitate organized presentations for a public hearing, general item or non-agenda public comment, a representative of a group of persons may submit a request to speak on behalf of the group. The representative must identify the group and list not fewer than four members of the group who must be present when the item is called and all members of the group must remain in the council chambers for the duration of the presentation. The presentation on behalf of the group shall not exceed 10 minutes. The other members of the organized presentation group shall not be entitled to speak on the item.

- B. Addressing the City Council/HDB/CDC/OPFA - The presiding officer may request that each person addressing the City Council/HDB/CDC/OPFA state their name for the record and state if they represent an organization or other persons. All remarks shall be addressed to the governing body as a whole. Questions shall not be asked of the governing body or staff without obtaining permission from the presiding officer. Visual aids (slides and photographs, etc.) may be used as part of your presentation but must be confined within the time allowed per speaker. Hard copies of the presentation materials may be provided to the City Clerk for distribution to the Council at the meeting.

No flash drives may be utilized on City-owned devices. PowerPoint presentations and other materials to be presented electronically must be emailed to the City by 10:00 a.m. the Wednesday one week prior to the Council meeting. The file size may not exceed 5mb and should be emailed to: [Presentation@oceansideca.org](mailto:Presentation@oceansideca.org)

- C. Time Limits for Speakers - There is a 3-minute limit for all persons addressing the City Council/HDB/CDC/OPFA, except as noted below. Speakers may not cede their time to another speaker, except as provided in Section 1A. There is a series of three lights at each speaker's podium. When the speaker begins, the green light is lit. When only one minute remains for speaking, the yellow light appears. This indicates that it is time for the speaker to conclude his or her comments. When the speaker time has expired, a red flashing light will appear.
- D. Written Communications Concerning Matters on the Agenda - Written comments or correspondence on agenda items received at least 4 hours prior to the beginning of the meeting will be distributed to the City Council/HDB/CDC/OPFA and made part of the record. It is their

policy, however, that such correspondence shall not be read aloud at the meeting. Any correspondence should be mailed or delivered to the City Clerk, as well as the Mayor and City Council, City of Oceanside, 300 N. Coast Highway, Oceanside, CA 92054, or emailed to [CityClerk@oceansideca.org](mailto:CityClerk@oceansideca.org)

- E. Lobbyist Registration - If you are speaking before Council to try to influence a municipal decision and you are being paid to represent a client in the matter, you may need to register as a lobbyist and identify yourself as such before the City Council. See the City Clerk's information about lobbying or review Chapter 16C of the City Code. Both can be found on the City's Web site at [www.ci.oceanside.ca.us](http://www.ci.oceanside.ca.us).

## 2. **PUBLIC HEARING ITEMS**

Certain actions of the City Council/HDB/CDC/OPFA require public hearings. These can include land use and zoning matters, nuisance abatements, and items concerning bond financing. Public hearings typically involve a staff presentation, followed by testimony by the appellant(s) and applicant(s), where applicable. Following that, public testimony is invited.

Persons who wish to testify on a public hearing item do NOT need to fill out a "Request to Speak" form. After the hearing is opened for public testimony, the presiding officer will invite speakers to the podium. Each individual is limited to speak for no more than three minutes. If multiple speakers are present, however, the time allotted per speaker may be less than three minutes in order to accommodate everyone wishing to speak.

Where applicable, public hearing applicants and appellants will each be given 20 minutes total time to speak, including rebuttal. In cases where there are multiple applicants and/or appellants, a total of 30 minutes for all appellants and 30 minutes time for all applicants will be allowed. In such cases, the time will be divided equally, unless otherwise divided by mutual consent of the applicants or appellants.

**Public Hearing items are "time-certain" and are heard beginning at 6:00 p.m., regardless of how far the City Council has progressed with its other agenda items. Due to the time-certain requirement, other items may be taken out of order on the agenda to accommodate the public hearing schedule.**

## 3. **PUBLIC COMMUNICATIONS**

These are items on each meeting agenda for members of the public to speak regarding matters within the jurisdiction of the City Council/HDB/CDC/OPFA, but not otherwise already on the agenda. Requests to speak may be initiated either in writing in advance to the City Manager's Office or by submitting a "Request to Speak" slip as specified in Section 1A above. Each speaker will be allowed up to 3 minutes to speak. Priority will be given to speakers in the order the requests to speak were received. The presiding officer may hear non-agenda items at any time after the 5:00 p.m. meeting is called to order.

- A. Advance Written Request to Speak must be received by the City Manager's office no later than 10:00 a.m., the Wednesday prior to the meeting.
- B. Communications on Matters not on the Agenda require applicants to complete a request to speak slip pursuant to Section 1A above.

## 4. **CONSENT CALENDAR ITEMS**

All items listed on the Consent Calendar are considered to be routine matters or formal documents covering previous instructions from the governing body. All of the items listed on the Consent Calendar may be enacted by a single vote. There will be no separate discussion of Consent Calendar items unless members of the governing body, the City staff or the public request discussion on specific

Consent Calendar items. If a member of the public wishes to speak on a Consent Calendar item, a request to speak must be submitted **prior** to the Consent Calendar being called.

5. **REGULAR MEETING SCHEDULE**

Joint City Council/HDB/CDC/OPFA meetings are typically scheduled on two Wednesdays of each month and generally follow the format listed below. Agendas for specific meetings are available to the public prior to the meeting. Please see page iv, Section 7, for more details.

3:30 p.m. City Council/HDB/CDC/OPFA Closed Session

5:00 p.m. City Council/HDB/CDC/OPFA Regular Business

6:00 p.m. City Council/HDB/CDC/OPFA Public Hearings, if applicable

**Public hearing items are "time-certain" and are heard beginning at 6:00 p.m. Due to the time-certain requirement, other items may be taken out of order on the agenda to accommodate the 6:00 p.m. public hearing schedule.**

Because all meetings are jointly convened, there may be business of the City Council, Harbor District Board of Directors, Community Development Commission, or Oceanside Public Financing Authority conducted at any of the scheduled times. All items will clearly identify which of the four governing bodies are acting on the item.

A complete listing of regular scheduled meetings is available from the City Clerk's office at (760) 435-3000 or on the City of Oceanside Web site at [www.ci.oceanside.ca.us](http://www.ci.oceanside.ca.us).

6. **WORKSHOPS**

From time to time the City Council may schedule a specially noticed Workshop or meeting to discuss a particular topic in greater depth than would be possible at a regular meeting. All such meetings are open to the public.

At a Workshop Meeting, the City Council may vote on any properly agendized matter, and public input is provided for on the agenda.

7. **AGENDA POSTING AND AVAILABILITY**

This agenda has been posted at least 72 hours prior to the meeting at the Civic Center Plaza, 300 North Coast Highway in the kiosk near the Library. The agenda, including backup reports, will be posted on the City's Web site at [www.ci.oceanside.ca.us](http://www.ci.oceanside.ca.us) and will be available for public review during business hours by no later than the Monday preceding the meeting at the City Clerk's Office, Second Floor City Hall North, 300 North Coast Highway

Written materials relating to an item on this agenda that are distributed to the City Council/HDB/CDC/OPFA within 72 hours before it is to consider the item at its regularly scheduled meeting will be made available for public inspection at the City Clerk's Office (location above), during normal business hours. Such written materials will also be made available on the City of Oceanside's Web site, subject to staff's ability to post the documents before the regularly scheduled meeting.

8. **AGENDA BROADCASTS ON CHANNEL 19**

The regular City Council/HDB/CDC/OPFA meetings will be broadcast live on the Government Access Channel 19 by Oceanside Community Television (KOCT) and re-broadcast during the week following the meeting. Please refer to KOCT's program schedule for dates and times of re-broadcasts. Videotape of this meeting is available for public reference in the Oceanside Main Library, 330 North Coast Highway.

9. **ASSISTANCE TO PERSONS WITH DISABILITIES**

If you have special needs because of a disability which make it difficult for you to participate in the meetings, please contact the City Clerk at 300 North Coast Highway, Oceanside, CA, telephone (760) 435-3000 by noon the Monday preceding the meeting. The City of Oceanside will attempt to make arrangements to accommodate your disability.