

# **City of Oceanside**

*300 North Coast Highway, Oceanside, California 92054*



## **Clerk's Action Minutes**

**Wednesday, June 4, 2025**

**3:30 PM**

**Joint Meetings of the Oceanside City Council, Oceanside Small Craft Harbor District Board of Directors (HDB), Oceanside Community Development Commission (CDC), and Oceanside Public Financing Authority (OPFA)**

**Council Chambers  
300 North Coast Highway  
Oceanside, CA 92054**

**City Council**

**3:30 P.M. – ROLL CALL****CITY COUNCIL, HDB, CDC, OPFA CLOSED SESSION ITEMS**

1. **CONFERENCE WITH LABOR NEGOTIATOR ON STATUS OF NEGOTIATIONS PREVIOUSLY AUTHORIZED IN OPEN SESSION (SECTION 54957.6)**  
CONFERENCE WITH LABOR NEGOTIATOR - Negotiator: City Manager; employee organizations: Oceanside Police Officers' Association (OPOA), Oceanside Police Officers' Association - Non-Sworn (OPOA-NS), Oceanside Firefighters' Association (OFA), Oceanside Police Management Association (OPMA), Management Employees of the City of Oceanside (MECO), Oceanside City Employees' Association (OCEA), Oceanside Fire Management Association (OFMA), Oceanside Marine Safety Employees' Association (OMSEA), Western Council of Engineers (WCE), and Unrepresented
2. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR (SECTION 54956.8)**
  1. Property: 1300 Lee Drive known as French Field (APN 161-501-09 & 161-501-10)  
Negotiating parties: City of Oceanside and Otomi & Stone, LLC.  
Negotiator for the City: Vicki Gutierrez, Real Estate Manager  
Under Negotiations: Price and terms for the lease of real property
  2. Property: 825 Douglas Drive known as Oceanside Municipal Golf Course (APN: 157-021-06 & 122-050-37)  
Negotiating parties: City of Oceanside & Oceanside Golf, LLC  
Negotiator for the City: Vicki Gutierrez, Real Estate Manager  
Under Negotiations: Price and terms for the use and operation of real property

**5:00 P.M. – ROLL CALL**

**Present:** Jimmy Figueroa, Eric Joyce, Rick Robinson, Esther Sanchez, and Peter Weiss

**INVOCATION**

Pastor Sheldon Brown, Cause of Christ

**PLEDGE OF ALLEGIANCE****PROCLAMATIONS AND PRESENTATIONS**

Proclamation in Honor of June PRIDE Month 2025

Proclamation in Honor of Oceanside High School Boys & Girls Track & Field Historic Championship Season 2025, including Athletes of the Year

### **CLOSED SESSION REPORT**

**Item 1 - Not discussed**

**Item 2A - No reportable action**

**Item 2B - Item was regarding 825 Douglas Drive, which is commonly known as the Oceanside Municipal Golf Course. Council did meet and provide direction regarding price and terms. No reportable action under the Brown Act and Council Member Robinson did recuse from that item**

### **CONSENT CALENDAR ITEMS**

*All items listed on the Consent Calendar are considered to be routine matters or formal documents covering previous City Council/HDB/CDC/OPFA instructions. The items listed on the Consent Calendar may be enacted by a single vote. There will be no separate discussion of any Consent Calendar items unless requested by members of the City Council/HDB/CDC/OPFA or the public through submittal of Request to Speak form prior to the commencement of this agenda item.*

**MOTION TO APPROVE ITEMS 3-9, 11-21: WEISS  
SECOND: ROBINSON  
APPROVED: 5-0**

3. Staff recommends that the City Council/Harbor Board/CDC/OPFA approve the waiving of reading of the text of all ordinances and the text and title of all resolutions included in this agenda. Unanimous approval of the City Council/Harbor Board/CDC/OPFA is required.  
City Council/ HDB/CDC/ OPFA:
4. Accept City Clerk's Action Minutes of the Small Craft Harbor District Board of Directors, Community Development Commission, City Council, and Oceanside Public Financing Authority of the May 7, 2025 Regular Meeting  
City Council/ HDB/CDC/ OPFA:
5. Staff recommends that the City Council approve a purchase order to Rockwell Solutions, Inc., in the amount of \$337,563 which includes a 15% contingency, for the purchase of two emergency bypass pumps for the Water Utilities Department; and authorize the Financial Services Director, or designee, to execute the purchase order.  
City Council:
6. Staff recommends that the City Council approve a Purchase Order to DiscoverIT, in the amount of \$184,917, to replace six network video recorders (NVRs; approve the purchase as a sole source procurement; and authorize the Finance Director or their designee to execute the purchase order.

City Council:

7. Staff recommends that the City Council approve annual purchase orders, in amounts over \$100,000 for an overall total of \$1,746,105, for the procurement of equipment, supplies, materials, and services for the Information Technologies ("I.T.") Division during FY 2025-26 subject to approval of the FY2025-26 budget; and authorize the Financial Services Director, or designee, to execute the annual purchase orders.

City Council:

8. Staff recommends that the City Council approve Amendment 1 to Property Lease Agreement with Rock Gate Capital, LLC dba 160 Driving Academy to extend the term of the agreement for an additional two years for use of a portion of the City-owned land located at 1280 Rancho Del Oro Drive with total revenue of \$217,710; and authorize the City Manager to execute the amendment upon receipt of all supporting documents.

City Council:

**Enactment No: 25-D0283-1**

9. Staff recommends that the City Council approve Amendment 1 to the Professional Services Agreement (PSA) with Infosend, Inc., in an estimated amount of \$442,275 for a revised contract amount of \$1,462,275, extending the term of the agreement to May 31, 2026 for data processing, printing, and mailing of utility bills, business license documents, and accounts receivable invoices and statements; and authorize the City Manager to execute the amendment.

City Council:

**Enactment No: 25-D0284-1**

10. Staff recommends that the City Council approve an amendment to the Professional Services Agreement with Circuit and an amendment to the Memorandum of Understanding (MOU) with SANDAG to extend the time period to December 31, 2025, to continue operating the g'Oside electric vehicle (EV) shuttle program.

City Council:

**ITEM PULLED FOR DISCUSSION BY COUNCILMEMBER JOYCE**  
**MOTION: SANCHEZ**  
**SECOND: ROBINSON**  
**APPROVED: 5-0**

**Enactment no. 25-D0286-1**

**Enactment No: 25-D0285-1**

11. Staff and the Police and Fire Commission recommend that the City Council approve a three-year Professional Services Agreement (PSA) with Man-K9, Inc. to provide training services to the Police Department's Canine Unit for a three-year period, not to exceed \$50,000 annually, for a total contract amount of \$150,000; and authorize the City Manager, or designee, to execute the agreement.

City Council:

**Enactment No: 25-D0287-1**

12. Staff and the Police and Fire Commission recommend that the City Council approve a three-year Memorandum of Understanding with the Vista Unified School District to provide one School Resource Officer; accept revenue to the City estimated at \$292,882 for FY 2025-26, \$303,362 for FY 2026-27 and \$312,341 for FY 2027-28; appropriate the revenue and expenditure to the Police Department for the School Safety Enhancement Team; and authorize the City Manager, or designee, to execute the Memorandum of Understanding (MOU).

City Council:

**Enactment No: 25-D0288-1**

13. Staff recommends that the City Council approve a Professional Services Agreement with HF&H Consultants, LLC, in a not-to-exceed amount of \$180,289 annually, for a total contract amount not-to-exceed \$360,579 for the initial two-year term, for as-needed solid waste, recycling, organics and edible food recovery consulting services; and authorize the City Manager, or designee, to execute the agreement.

City Council:

**Enactment No: 25-D0289-1**

14. Staff recommends that the City Council approve a three-year Professional Services Agreement with D-Max Engineering, Inc., in an amount not to exceed \$100,000 per year, for a total not to exceed contract price of \$300,000 for the three-year term, for on-call stormwater compliance consulting services to maintain compliance with the Regional Municipal Stormwater National Pollutant Discharge Elimination System (NPDES) Permit; and authorize the City Manager, or designee, to execute the agreement.

City Council:

**Enactment No: 25-D0290-1**

15. Staff recommends that the City Council approve a ten-year Professional Services Agreement with Visit Oceanside to manage the Oceanside Tourism Marketing District (OTMD) until July 30, 2034, in alignment with the most recent OTMD renewal.

City Council:

**Enactment No: 25-D0291-1**

16. Staff recommends that the City Council award a Public Works Agreement (PWA) to Quality Construction & Engineering, Inc., in the amount of \$953,144, for the proposed Rancho Del Oro Road and Mesa Drive Traffic Signal project; and authorize the City Manager to execute the agreement upon receipt of all supporting documents.

City Council:

**Enactment No: 25-D0292-1**

17. Staff recommends that the City Council approve a Public Works Agreement (PWA) with IES Communications, in the amount of \$209,775, to replace and upgrade the lighting and related technology in the City Council Chambers; and authorize the City Manager to execute the agreement.

City Council:

**Enactment No: 25-D0293-1**

18. Staff recommends that the City Council accept \$80,122 in grant funds from the 2024 State Homeland Security Program (SHSP) for Police and Fire Department equipment; appropriate these funds to the Fire and Police Departments; and authorize the City Manager, or designee, to execute all related grant documents.  
City Council:

19. Staff recommends that the City Council adopt resolutions authorizing the levy of special taxes for Community Facilities Districts 2000-1 (Ocean Ranch), 2001-1 (Morro Hills), 2006-1 (Pacific Coast), 2022-1 (Public Safety Services), 2023-1 (North River Farms Public Facilities), and 2023-2 (North River Farms Fire Services) for FY 2025-2026.

City Council:

**Enactment No. 25-R0295-1 to 25-R0299-1**

**Enactment No: RES 25-R0294-1**

20. Staff submits the third quarter Financial Status Report and recommends that the City Council accept the report and approve the budget adjustments.  
City Council:
21. Staff recommends that the City Council determine there remains a need to continue emergency work on the 18-inch Mesa Loma Water Main.  
City Council:

## **GENERAL ITEMS**

*General Items are normally heard after any 6:00 p.m. Public Hearing Items. However, if time permits, some General Items may be heard prior to any 6:00 p.m. Public Hearing Items, following the Consent Calendar. Ordinances may be introduced at this time. The City Council/HDB/CDC/OPFA has adopted a policy that it is sufficient to read the title of ordinances at the time of introduction and adoption, and that full reading of ordinances may be waived. After the City Attorney has read the titles, the City Council/HDB/CDC/OPFA may introduce the ordinances in a single vote.*

22. Staff recommends that the City Council introduce an ordinance officially designating the Fire Hazard Severity Zones (FHSZs) within the City of Oceanside, as recommended by the California Department of Forestry and Fire Protection (CAL FIRE), in accordance with Government Code Section 51179.  
City Council:

**Ordinance introduced**

<b>RESULT:</b>	<b>APPROVED</b>
<b>MOVER:</b>	Peter Weiss
<b>SECONDER:</b>	Rick Robinson

**Aye:** Figueroa, Joyce, Robinson, Sanchez, and Weiss

- A) Report by Blake Dorse, Fire Division Chief
- B) Discussion
- C) Recommendation – introduce ordinance

- 23.** Staff and the Police and Fire Commission recommend that the City Council approve a purchase order to Axon Enterprise Inc., in an amount not to exceed \$3,194,647, for the purchase of upgraded replacement body-worn cameras (BWC), Automatic License Plate Recognition cameras (ALPRs) and Fusus (data integration platform), extension of Fleet 3 In-Car Cameras, and unlimited data storage for video captured by those devices utilizing Sourcewell Contract #101223-AXN; and authorize the Financial Services Director, or designee, to execute the purchase order.

City Council:

**MOTION: FIGUEROA**  
**SECOND: WEISS**  
**APPROVED: 5-0**

- A) Report by John McKean, Assistant Police Chief
- B) Discussion
- C) Recommendation – approve purchase order

## **6:00 P.M.**

### **PUBLIC HEARING ITEMS**

*Public hearing items are “time-certain” and are heard beginning at 6:00 p.m. Due to the time-certain requirement, other items may be taken out of order on the agenda to accommodate the 6:00 p.m. public hearing schedule.*

- 24.** Staff recommends that the City Council adopt a resolution approving the Engineer's Report confirming the diagram and assessments and ordering the assessments to be levied for FY 2025-26 for the Oceanside Lighting District, Assessment District No. 2-1991.

City Council:

**RESULT:** APPROVED  
**MOVER:** Esther Sanchez  
**SECONDER:** Peter Weiss

**Aye:** Figueroa, Joyce, Robinson, Sanchez, and Weiss

**Enactment No: RES 25-R0300-1**

- A) Mayor opens public hearing
- B) Mayor requests disclosure of Councilmember and constituent contacts and correspondence
- C) Clerk presents correspondence and/or petitions
- D) Testimony beginning with Vicki Gutierrez, Real Estate Manager
- E) Recommendation - adopt resolution

- 25.** Staff recommends that the City Council adopt resolutions confirming the diagram and assessments for each of the following Landscape Maintenance Districts for FY 2025-26 and order the assessments to be levied for FY 2025-26:

Del Oro Hills, Assessment District No. 1-1987  
Douglas Park, Assessment District No. 5-1981  
Guajome Ridge, Assessment District No. 1-1989  
Mar Lado Highlands, Assessment District No. 1-1988  
Peacock Hills, Assessment District No. 1-1977  
Mission Meadows (Area A) Assessment District No. 2-1979  
Mission Meadows (Area B), Assessment District No. 2-1979  
Rancho Hermosa, Assessment District No. 3-1982  
Santa Fe Mesa, Assessment District No. 2-1987  
Sunburst Homes, Assessment District No. 1-1980  
Sunset Hills, Assessment District No. 2-1982  
Vista Del Rio, Assessment District No. 1-2001

City Council:

**Enactment No. 25-R0302-1 to 25-R0311-1**

**RESULT:** APPROVED

**MOVER:** Eric Joyce

**SECONDER:** Peter Weiss

**Aye:** Figueroa, Joyce, Robinson, Sanchez, and Weiss

**Enactment No: RES 25-R0301-1**

- A) Mayor opens public hearing
- B) Mayor requests disclosure of Councilmember and constituent contacts and correspondence
- C) Clerk presents correspondence and/or petitions
- D) Testimony beginning with Vicki Gutierrez, Real Estate Manager
- E) Recommendation - adopt resolutions

- 26.** Staff recommends that the City Council:
1. Conduct a public hearing to consider establishing reasonable preferences for seniors and veterans among the qualifying population groups of those



experiencing homelessness, at-risk of homelessness, or are part of a vulnerable population for HOME Investment Partnerships-American Rescue Plan (HOME-ARP) projects or activities.

2. Adopt a resolution approving the Second Amendment to the Fiscal Year (FY) 2021-22 Annual Action Plan ("Action Plan") to incorporate an amended HOME-ARP Allocation Plan establishing reasonable preferences for those benefiting qualified populations; authorizing its submission to the U.S. Department of Housing and Urban Development (HUD); and authorize the City Manager or their designee to finalize the draft HOME-ARP Plan and execute documents related to the Second Amendment of the 2021-2022 Annual Action Plan and HOME-ARP Allocation Plan on behalf of the City.

City Council:

**RESULT:** APPROVED

**MOVER:** Esther Sanchez

**SECONDER:** Peter Weiss

**Aye:** Figueroa, Joyce, Robinson, Sanchez, and Weiss

**Enactment No:** RES 25-R0312-1

- A) Mayor opens public hearing
- B) Mayor requests disclosure of Councilmember and constituent contacts and correspondence
- C) Clerk presents correspondence and/or petitions
- D) Testimony beginning with Leilani Hines, Housing & Neighborhood Services Director
- E) Recommendation - adopt resolution

27. Staff recommends that the City Council, the Community Development Commission, and the Harbor District Board take the following actions to adopt the FY 2025-26 Operating and Capital Improvement Program Budgets; and authorize a lump-sum prepayment to CalPERS:

1. Adopt a resolution approving the Appropriation Limitation as required by Article XIII-B of the State Constitution, as modified by Proposition 111 for FY 2025-26. (Attachment A)
2. Adopt a resolution approving the FY 2025-26 City of Oceanside Operating Budget. (Attachment B)
3. Adopt a resolution approving the FY 2025-26 City of Oceanside Measure X Operating Budget. (Attachment C)
4. Adopt a resolution approving the FY 2025-26 City of Oceanside Capital Improvements Program Budget. (Attachment D)
5. Adopt a resolution approving the FY 2025-26 Community Development Commission (CDC) Operating Budget. (Attachment E)
6. Adopt a resolution approving the FY 2025-26 Small Craft Harbor District Operating Budget. (Attachment F)
7. Adopt a resolution approving the FY 2025-26 Small Craft Harbor District

Capital Improvements Program Budget. (Attachment G)

8. Approve a lump-sum prepayment to CalPERS estimated at \$24.74 million for the City's annual required Unfunded Liability contribution for both Safety and Miscellaneous Retirement Plans; prepayment will provide an estimated \$827,165 in savings which will be directly applied to the City's CalPERS Unfunded Liability. (Attachment H)

City Council/ HDB/CDC:

**Mayor Sanchez supports the initial \$150,000 amount for lights at Prince Memorial Skate Park and not the entire amount**

**Enactment No. 25-R0314-1, 25-R0315-1, 25-R0316-1, 25-R0317-3, 25-R0318-2, 25-R0319-2**

**RESULT:** APPROVED

**MOVER:** Eric Joyce

**SECONDER:** Peter Weiss

**Aye:** Figueroa, Joyce, Robinson, Sanchez, and Weiss

**Enactment No: RES 25-R0313-1**

- A) Mayor opens public hearing
- B) Mayor requests disclosure of Councilmember and constituent contacts and correspondence
- C) Clerk presents correspondence and/or petitions
- D) Testimony beginning with Jill Moya, Financial Services Director
- E) Recommendation - adopt the resolutions and approve the lump-sum payment to CalPERS

28. Staff recommends that the City Council introduce an ordinance amending Chapter 29 of the Oceanside City Code to establish wastewater system capacity buy-in fee adjustments; introduce an ordinance amending Chapter 37 of the Oceanside City Code to establish water system buy-in fee adjustments; and direct staff to implement the capacity buy-in fee adjustments.

City Council:

**Ordinances introduced**

**RESULT:** APPROVED

**MOVER:** Esther Sanchez

**SECONDER:** Eric Joyce

**Aye:** Figueroa, Joyce, Robinson, and Sanchez

**Nay:** Weiss

- A) Mayor opens public hearing
- B) Mayor requests disclosure of Councilmember and constituent contacts and correspondence
- C) Clerk presents correspondence and/or petitions
- D) Testimony beginning with John McKelvey, Principal Management Analyst
- E) Recommendation - introduce ordinances

29. Staff recommends that the City Council introduce an ordinance and adopt a resolution approving Zoning Amendment (ZA25-00002) and Local Coastal Program Amendment (LCPA25-00001) approving amendments to Article 46 of the Zoning Ordinance to allow the City Council to conduct a de novo hearing of appealed Planning Commission decisions on development projects.

City Council:

**Ordinance introduced**

**Resolution No. 25-R0320-1**

**RESULT:** **APPROVED**

**MOVER:** Esther Sanchez

**SECONDER:** Eric Joyce

**Aye:** Figueroa, Joyce, Robinson, and Sanchez

**Nay:** Weiss

- A) Mayor opens public hearing
- B) Mayor requests disclosure of Councilmember and constituent contacts and correspondence
- C) Clerk presents correspondence and/or petitions
- D) Testimony beginning with Manuel Baeza, Principal Planner
- E) Recommendation - introduce ordinance and adopt resolution

## **PUBLIC COMMUNICATIONS ON OFF-AGENDA ITEMS**

*No action will be taken by the City Council/HDB/CDC/OPFA on matters in this category unless it is determined that an emergency exists or that there is a need to take action that became known subsequent to the posting of the agenda. The presiding officer may hear non-agenda items at any time after the 5:00 p.m. meeting is called to order.*

30. Advance written request to reserve time to speak:

## a. Ken Leighton - KOCT

31. Communications from the public regarding items not on this agenda

**2 SPEAKERS**

**MAYOR AND/OR COUNCILMEMBER ITEMS**

**GENERAL COUNCILMEMBER COMMENTS**

**COMMENTS MADE**

**ADOPTION OF ORDINANCES**

*The following items are ordinances for adoption by the City Council/HDB/CDC/OPFA. Ordinances are laws of the City of Oceanside and require introduction and adoption at two separate City Council meetings (urgency ordinances are an exception, and may be introduced and adopted at one meeting as an emergency measure). The City Council/HDB/CDC/OPFA has adopted a policy that it is sufficient to read the title of ordinances at the time of introduction and adoption, and that full reading of ordinances may be waived. After the City Attorney has read the titles, the City Council/HDB/CDC/OPFA may adopt the ordinances below in a single vote. There will be no discussion of the items unless requested by members of the City Council/HDB/CDC/OPFA or the public through submittal of a Request to Speak form prior to the commencement of this agenda item.*

**ADJOURNMENT**

**MEETING ADJOURNED AT 8:08 P.M.**