

From: CLA Lunch at the Library Partner Project Grant <latl@cla-net.org>

Sent: Wednesday, December 4, 2024 5:10 PM

To: Lisa Ferneau-Haynes <LFerneau-Haynes@oceansideca.org>

Cc: Amy Kleman <AKleman@oceansideca.org>; Kari Johnson <kjohnson@cla-net.org>; Patricia Garone <pgarone@cla-net.org>

Subject: Oceanside Public Library - CLA Lunch at the Library Partner Project 24-25 Funding Award Notification | Winter/Spring 2024-2025

Warning: External Source

RE: Oceanside Public Library - CLA Lunch at the Library Partner Project 24-25 Funding Award Notification | Winter/Spring 2024-2025

Dear Lisa:

We are glad to inform you that Oceanside Public Library has been awarded funds to support your plans for food and nutrition programming and partnerships for Winter/Spring 2024-2025.

Due to a reduction in available funds this year, and an increase in the number of libraries applying for funds, we were unable to award you the full amount that you requested. Oceanside Public Library has been awarded \$60,000 at this time. All funds should be encumbered by May 31st, 2025. If additional funds come available we will reach out to you no later than early February to let you know.

We realize that you may not be able to accomplish all that you outlined in your application. We ask that you prioritize those activities that most resonate with your communities' needs and interests, as well as with your library staff's capacity. Once you've had a chance to plan how you will use this lower-than-requested level of funding, please could you upload a revised invoice/budget form and adjust your application to reflect any changes in your plans. We have opened your application so that you can upload an edited form. As soon as we receive the updated budget/invoice form totaling \$60,000 we will put it through for payment.

To help us evaluate the impact of the Lunch at the Library Partner Project, as a Lunch at the Library Partner Project awardee, you will be required to:

1. Complete and submit the **Lunch at the Library Partner Project Final Expenditure Form** by May 31st, 2025 to document how funds were spent. (Please note that original receipts do not need to be submitted.)
2. Obtain **written approval from CLA Lunch at the Library Partner Project grant staff for changes/modifications** to the spending levels indicated on your initial grant application.
3. Complete a **Lunch at the Library Partner Project Participation Survey** to document project impact. Please note that we will ask for 2-5 photos to be submitted with the participation survey.

You may also be required to collect **Lunch at the Library Partner Project outcomes surveys**.

Project staff will provide you with a final expenditure form, a library participation survey and outcomes surveys if required, by December 20th, 2025. By accepting these Lunch at the Library Partner Project funds, you are agreeing to complete the above requirements.

To guide you during this project, please find a link to the [Lunch at the Library Partner Project Spending Guidelines](#). Should you have any questions about allowable and unallowable spending please contact us at <latl@cla-net.org>. You can expect to receive your award check in the amount of \$60,000 within 2-4 weeks of submitting your revised form.

Please don't hesitate to be in touch should you have any questions.

All the best,

Trish Garone and Kari Johnson

Co-Project Coordinators | CLA Lunch at the Library Partner Project

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Patricia Garone & Kari Johnson, Co-Project Coordinators

The CLA Lunch at the Library Partner Project

latl@cla-net.org

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