



City of Oceanside

300 North Coast Highway,
Oceanside, California 92054

Staff Report

File #: 26-1375

Agenda Date: 4/22/2026

Agenda #: 5.

DATE: April 22, 2026

TO: Honorable Mayor and City Councilmembers

FROM: Public Works Department

TITLE: AMENDMENT 2 TO THE CONTRACT WITH BOTSFORD CONSTRUCTION, INC. FOR ADDITIONAL CARPENTRY SERVICES AT VARIOUS CITYWIDE LOCATIONS

RECOMMENDATION

Staff recommends the City Council approve Amendment 2 to the Public Works Agreement with Botsford Construction, Inc. (Botsford), in the amount of \$306,500, for additional carpentry work at Fire Station 4 and 615 Mission Avenue as well as a contingency for a revised Fiscal Year 2025-26 annual total of \$627,430; authorize the City Manager or designee, to execute the amendment upon receipt of all supporting documents; and authorize the Financial Services Director, or designee, to execute the change order.

BACKGROUND AND ANALYSIS

In July 2022, staff solicited proposals for citywide carpentry services. Botsford was the lowest bidder and was awarded the contract. On September 28, 2022, the City Council approved a Public Works Agreement with Botsford, in an amount of \$275,000, for a one year contract for as-needed Citywide carpentry services with three one-year renewal options with annual compensation adjustments. On June 26, 2024, the City Council approved Amendment 1 in the amount of \$100,000 for additional carpentry services. In August of 2025, a renewal, in the amount of \$320,930, for the third and final one-year renewal was completed. Since then, the need for additional carpentry services for Fire Station 4, in the amount of \$176,500, have been identified. Fire Station 4 is currently in need of bathroom remodels to the staff, rear and Captain's restrooms. The original tile work, lighting, cabinetry and bathroom fixtures for this critical use facility are old and aren't functioning properly. Carpentry construction renovations are also needed. Four contractors bid on the bathroom remodels. Botsford was the lowest bidder and the bid of the additional renovations came in at \$176,500. Staff is requesting a contingency of \$30,000 for any unexpected remodeling issues while the work is being completed.

On March 11, 2026, City Council approved the acquisition of property located at 615 Mission Avenue from the Hatter Family Trust. The renovation repairs needed at the recently purchased property will require an increase to the Botsford contract in the amount of approximately \$100,000.

FISCAL IMPACT

Amendment 2 with Botsford, in the amount of \$306,500, will be charged to the accounts shown in the table below.

Description	Amount	Account Description	FY 2025-26 Available Balance
Botsford Construction, Inc.	\$176,500	912159619581.5320.10600 Fire Station 4 Remodel	\$303,221
	100,000	907205125501.5320.10600 READS Library 615 Mission Ave	\$542,630
	30,000	Contingency- based on availability of funding	
TOTAL	\$306,500		

COMMISSION OR COMMITTEE REPORT

Does not apply.

CITY ATTORNEY'S ANALYSIS

The referenced documents have been reviewed by the City Attorney and approved as to form.

Prepared by: Tony Visco, Sr. Building Maintenance Supervisor

Reviewed by: Hamid Bahadori, Public Works Director

Submitted by: Jonathan Borrego, City Manager

ATTACHMENTS:

1. Amendment 2
2. Exhibit A - Fire Station 4