

# **City of Oceanside**

*300 North Coast Highway, Oceanside, California 92054*



## **Clerk's Action Minutes**

**Wednesday, March 11, 2026**

**3:30 PM**

**Joint Meetings of the Oceanside City Council, Oceanside Small Craft Harbor District Board of Directors (HDB), Oceanside Community Development Commission (CDC), and Oceanside Public Financing Authority (OPFA)**

**Council Chambers  
300 North Coast Highway  
Oceanside, CA 92054**

**City Council**

**3:30 P.M. – ROLL CALL**

**CITY COUNCIL, HDB, CDC, OPFA CLOSED SESSION ITEMS**

**5:00 P.M. – ROLL CALL**

**Present:** Council Member Peter Weiss, Council Member Esther Sanchez, Council Member Eric Joyce, Council Member Rick Robinson, and Council Member Jimmy Figueroa

**INVOCATION**

David Daubenspeck, Coordinator  
Oceanside (PM) National Day of Prayer Team

**PLEDGE OF ALLEGIANCE**

**PROCLAMATIONS AND PRESENTATIONS**

Proclamation in Honor of Women's History Month 2026

Proclamation in Honor of the Oceanside Public Library Big Read Program

Proclamation in Honor of Christine Loyola, owner of Petite Madeline Bakery, for their years of business in Oceanside

**CLOSED SESSION REPORT**

**NO MEETING**

- 1. CONFERENCE WITH LABOR NEGOTIATOR ON STATUS OF NEGOTIATIONS PREVIOUSLY AUTHORIZED IN OPEN SESSION (SECTION 54957.6)**  
CONFERENCE WITH LABOR NEGOTIATOR - Negotiator: City Manager; employee organizations: Oceanside Police Officers' Association (OPOA), Oceanside Police Officers' Association - Non-Sworn (OPOA-NS), Oceanside Firefighters' Association (OFA), Oceanside Police Management Association (OPMA), Management Employees of the City of Oceanside (MECO), Oceanside City Employees' Association (OCEA), Oceanside Fire Management Association (OFMA), Oceanside Marine Safety Employees' Association (OMSEA), Western Council of Engineers (WCE), and Unrepresented
- 2. LITIGATION OR OTHER ADVERSARY PROCEEDING (E.G., ADMINISTRATIVE HEARING, ARBITRATION) (SECTION 54956.9(d))**

(A) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Section 54956.9(d)(1))

1. *Justin Willms v. City of Oceanside*  
Workers' Comp. Case Nos. ADJ16890206, ADJ19488542, and ADJ18116650
2. *Ryan Erwin. v. City of Oceanside*  
Workers' Comp. Claim No. 24-K000206
3. *Brett Shields, Jr. v. City of Oceanside*  
Workers' Comp. Case No. ADJ18717826

### **CONSENT CALENDAR ITEMS**

*All items listed on the Consent Calendar are considered to be routine matters or formal documents covering previous City Council/HDB/CDC/OPFA instructions. The items listed on the Consent Calendar may be enacted by a single vote. There will be no separate discussion of any Consent Calendar items unless requested by members of the City Council/HDB/CDC/OPFA or the public through submittal of Request to Speak form prior to the commencement of this agenda item.*

**MOTION TO APPROVE ITEMS 3-11, 13-18: JOYCE**  
**SECOND: FIGUEROA**  
**APPROVED: 5-0**

3. Staff recommends that the City Council/Harbor Board/CDC/OPFA approve the waiving of reading of the text of all ordinances and the text and title of all resolutions included in this agenda. Unanimous approval of the City Council/Harbor Board/CDC/OPFA is required.  
City Council/ HDB/CDC/ OPFA:
4. Accept City Clerk's Action Minutes of the Small Craft Harbor District Board of Directors, Community Development Commission, City Council, and Oceanside Public Financing Authority of the February 4, 2026 Regular Meeting and February 18, 2026 Regular Meeting  
City Council/ HDB/CDC/ OPFA:
5. Staff recommends that the City Council approve a purchase order for Olathe Ford, in the amount of \$63,209, for a new 2026 Ford E-Transit High-Roof Electric Van for the Code Enforcement Division; a purchase order for California Truck Equipment Company (CTEC), in the amount of \$39,648, for custom upfitting of the vehicle; a purchase order for HERO Products Group as a sole source vendor, in the amount of \$11,194, for the purchase of paint mixing equipment for graffiti abatement; a purchase order for X-Rite, in the amount of \$5,650 for paint spectrometer, software and printer to match paint colors; a contingency of \$1,110 for any unanticipated cost increases; and authorize the Financial Services Director, or designee, to

execute the purchases order upon receipt of all supporting documents.

City Council:

6. Staff recommends that the City Council approve a Public Works Agreement (PWA) with Roof Construction, in the amount of \$268,700, for labor associated with the replacement of the roofing membranes at the Joe Balderrama Recreation Center, Libby Lake Resource Center and Fire Station 4; approve a purchase order for Weatherproofing Technologies, Inc., in the amount of \$182,057, for materials and supplies for the roof replacement at these facilities; authorize the procurement through the California Multiple Award Schedules (CMAS) purchasing; authorize the City Manager to execute the PWA upon receipt of all supporting documents and authorize the Financial Services Director, or designee, to execute the purchase order.

City Council:

**Enactment No: 26-D0092-1**

7. Staff recommends that the City Council approve Amendment 1 to the Safety and Loss Control Agreement with Citadel EHS, to include an additional four (4) hours per week for consultant services, in an amount not to exceed \$80,000 for the remainder of the optional two-year term, commencing on January 1, 2026, for a revised total of \$691,000; approve a budget change; and authorize the City Manager to execute the amendment upon receipt of all supporting documents and authorize the Financial Services Director, or designee, to execute the change order.

City Council:

**RESULT:** APPROVED  
**MOVER:** Eric Joyce  
**SECONDER:** Jimmy Figueroa

**Aye:** Council Member Weiss, Council Member Sanchez, Council Member Joyce, Council Member Robinson, and Council Member Figueroa

**Enactment No: 26-D0093-1**

8. Staff recommend that the City Council approve Amendment 3 to the Professional Services Agreement with Ardurra Group, Inc. in the amount of \$1,369,680, for a total contract amount of \$3,198,000 to continue providing project management services for various Capital Improvement Projects; and authorize City Manager, or designee, to execute the amendment.

City Council:

**RESULT:** APPROVED  
**MOVER:** Eric Joyce  
**SECONDER:** Jimmy Figueroa

**Aye:** Council Member Weiss, Council Member Sanchez, Council Member Joyce, Council Member Robinson, and Council Member Figueroa

**Enactment No: 26-D0094-1**

- 9. Staff recommends that the City Council approve a reclassification, inclusive of an updated pay range, job description and job title for the previously-approved Supervising Accountant position to Senior Accountant.

City Council:

- 10. The City Treasurer and staff recommend that the City Council accept the City Treasurer's Report for the quarter ended December 31, 2025.

City Council:

- 11. Staff recommends that the City Council adopt a resolution dedicating a 1-foot-wide strip of City-owned real property located at the western terminus of Olive Drive for public street right-of-way and appurtenant uses.

City Council:

**RESULT:** APPROVED  
**MOVER:** Eric Joyce  
**SECONDER:** Jimmy Figueroa

**Aye:** Council Member Weiss, Council Member Sanchez, Council Member Joyce, Council Member Robinson, and Council Member Figueroa

**Enactment No: RES 26-R0095-1**

- 12. Staff recommends that the City Council adopt a resolution establishing stop controls at various intersections within the City of Oceanside.

City Council:

**MOTION TO APPROVE STAFF'S RECOMMENDATION WITH THE REMOVAL OF THE STOP SIGN AT CALIFORNIA AND KURTZ STREETS AND TO CONTINUE MEETING WITH THE COMMUNITY**

**RESULT:** APPROVED  
**MOVER:** Jimmy Figueroa  
**SECONDER:** Peter Weiss

**Aye:** Council Member Weiss, Council Member Sanchez, Council Member Joyce, Council Member Robinson, and Council Member Figueroa

**Enactment No: RES 26-R0096-1**

- 13. Staff recommends that the City Council adopt a resolution to establish a no parking/no stopping zone from 10:00 PM to 6:00 AM and a 2-hour parking restriction from 6:00 AM to 10:00 PM, every day, on Carpenter Road between Benet Road and the commercial driveway entrances on both sides of Carpenter Road.

City Council:

**RESULT:** APPROVED  
**MOVER:** Eric Joyce  
**SECONDER:** Jimmy Figueroa

**Aye:** Council Member Weiss, Council Member Sanchez, Council Member Joyce, Council Member Robinson, and Council Member Figueroa

**Enactment No: RES 26-R0097-1**

14. Staff recommends that the City Council adopt a resolution establishing a 20-minute loading zone, seven (7) days a week, 24-hours a day, on the north and south sides of Surfrider Way, east of The Strand.

City Council:

**RESULT:** APPROVED

**MOVER:** Eric Joyce

**SECONDER:** Jimmy Figueroa

**Aye:** Council Member Weiss, Council Member Sanchez, Council Member Joyce, Council Member Robinson, and Council Member Figueroa

**Enactment No: RES 26-R0098-1**

15. Staff recommends that the City Council accept \$20,000 in grant funds from SD Art Matters, awarded to the City to implement a capacity building project; and appropriate these funds to the Local Arts Agency Learning Network Grant Fund for the Library & Cultural Arts Department.

City Council:

16. Staff recommends that the City Council determine there remains a need to continue emergency work on the 18-inch Mesa Loma Water Main.

City Council:

**RESULT:** APPROVED

**MOVER:** Eric Joyce

**SECONDER:** Jimmy Figueroa

**Aye:** Council Member Weiss, Council Member Sanchez, Council Member Joyce, Council Member Robinson, and Council Member Figueroa

17. Staff submits the Second Quarter Financial Status Report and recommends that the City Council accept the report and approve the proposed budget adjustments.

City Council:

**RESULT:** APPROVED

**MOVER:** Eric Joyce

**SECONDER:** Jimmy Figueroa

**Aye:** Council Member Weiss, Council Member Sanchez, Council Member Joyce, Council Member Robinson, and Council Member Figueroa

18. Staff recommends that the City Council adopt a resolution continuing the Local Emergency Declaration due to on-going sedimentation and shoaling in the navigation channel of the Oceanside Harbor.

City Council:

**RESULT:** APPROVED

**MOVER:** Eric Joyce

**SECONDER:** Jimmy Figueroa

**Aye:** Council Member Weiss, Council Member Sanchez, Council Member Joyce, Council Member Robinson, and Council Member Figueroa

**Enactment No: RES 26-R0099-1**

**GENERAL ITEMS**

*General Items are normally heard after any 6:00 p.m. Public Hearing Items. However, if time permits, some General Items may be heard prior to any 6:00 p.m. Public Hearing Items, following the Consent Calendar. Ordinances may be introduced at this time. The City Council/HDB/CDC/OPFA has adopted a policy that it is sufficient to read the title of ordinances at the time of introduction and adoption, and that full reading of ordinances may be waived. After the City Attorney has read the titles, the City Council/HDB/CDC/OPFA may introduce the ordinances in a single vote.*

- 19. Staff recommends the City Council receive and file the independent economic fiscal analysis report titled *The Case for Coastal Resilience Investment: Quantifying Oceanside Beach as an Economic Asset*, and provide general policy direction, as appropriate, including direction to the City Manager to support Coastal Zone Management Division staff in pursuing state and federal grant opportunities and other external funding sources related to shoreline management and coastal resilience planning.
- City Council:

**MOTION TO RECEIVE AND FILE THE REPORT AND TO DIRECT THE CITY MANAGER TO SUPPORT THE COASTAL ZONE MANAGEMENT DIVISION STAFF IN PURSUING STATE AND FEDERAL GRANT OPPORTUNITIES AND OTHER EXTERNAL FUNDING SOURCES RELATED TO SHORELINE MANAGEMENT AND COAST RESILIENCE PLANNING: SANCHEZ  
SECOND: WEISS**

**RESULT:** APPROVED

**Aye:** Council Member Weiss, Council Member Sanchez, Council Member Joyce, Council Member Robinson, and Council Member Figueroa

- A) Report by Jayme Timberlake, Coastal Zone Administrator
- B) Discussion
- C) Recommendation - receive a report

20. Staff recommends that the City Council introduce an ordinance amending Chapter 7 of the Oceanside City Code to add a new, narrowly tailored exemption from the Tobacco Retail License (TRL) requirement for qualifying cigar-only retailers.  
City Council:

**ORDINANCE INTRODUCED**

**RESULT:** APPROVED  
**MOVER:** Rick Robinson  
**SECONDER:** Esther Sanchez

**Aye:** Council Member Weiss, Council Member Sanchez, Council Member Robinson, and Council Member Figueroa

**Nay:** Council Member Joyce

- A) Report by Darlene Nicandro, Development Services Director
- B) Discussion
- C) Recommendation - introduce an ordinance

21. Staff recommends that the City Council approve a Purchase and Sale Agreement with Larry W. Hatter and Cathleen E. Hatter, Co-Trustees of the Hatter Family Trust dated December 14, 1986, in the amount of \$3,080,000 for the purchase of 615 Mission Avenue, to be used by the City for library-related purposes. The requested actions are further described below:

1. Authorize budget appropriations from the General Fund Assigned Infrastructure Account in an amount not to exceed \$3,622,630, for the acquisition of real property, due diligence expenditures, and improvement expenses;
2. Approve a Memorandum of Understanding with the Oceanside Public Library Foundation and a Property Use Agreement with the Friends of the Oceanside Public Library;
3. Authorize the City Manager to execute the Purchase and Sale agreement, the Memorandum of Understanding and the Property Use Agreement upon receipt of all supporting documents;
4. Authorize the City Manager, or his designee(s), to carry out the terms of the Purchase and Sale Agreement, and consummate the closing of escrow for acquisition of the real property upon receipt of all supporting documents; and
5. Authorize the City Clerk to accept the Grant Deed for the property.

City Council:

**Enactment No: 26-D0102-1**

**Enactment No: 26-D0103-1**

**RESULT: APPROVED**

**MOVER:** Rick Robinson

**SECONDER:** Peter Weiss

**Aye:** Council Member Weiss, Council Member Sanchez, Council Member Joyce, Council Member Robinson, and Council Member Figueroa

**Enactment No: 26-D0101-1**

- A) Report by Vicki Gutierrez, Real Estate Manger
- B) Discussion
- C) Recommendation - approve a purchase and sale agreement

**6:00 P.M.**

**PUBLIC HEARING ITEMS**

*Public hearing items are "time-certain" and are heard beginning at 6:00 p.m. Due to the time-certain requirement, other items may be taken out of order on the agenda to accommodate the 6:00 p.m. public hearing schedule.*

- 22. Staff recommends that the City Council introduce an ordinance amending Article 30, Section 3006 of the Zoning Ordinance (ZA25-00004) and adopt a resolution establishing the amended text as part of the implementing document of the Local Coastal Program (LCPA25-00002) to incorporate revisions to the Accessory Dwelling Unit (ADU) Ordinance.  
City Council:

**ORDINANCE INTRODUCED**

**Enactment No: RES 26-R0105-1**

**RESULT: APPROVED**

**MOVER:** Peter Weiss

**SECONDER:** Esther Sanchez

**Aye:** Council Member Weiss, Council Member Sanchez, Council Member Joyce, Council Member Robinson, and Council Member Figueroa

- A) Mayor opens public hearing
- B) Mayor requests disclosure of Councilmember and constituent contacts and correspondence
- C) Clerk presents correspondence and/or petitions
- D) Testimony beginning with Shannon Vitale, Principal Planner
- E) Discussion
- F) Recommendation - introduce an ordinance and adopt a resolution

### **PUBLIC COMMUNICATIONS ON OFF-AGENDA ITEMS**

*No action will be taken by the City Council/HDB/CDC/OPFA on matters in this category unless it is determined that an emergency exists or that there is a need to take action that became known subsequent to the posting of the agenda. The presiding officer may hear non-agenda items at any time after the 5:00 p.m. meeting is called to order.*

23. Advance written request to reserve time to speak:
- a. James E. Johnson Jr. - Mitigating Dumping in the Harbor
  - b. Jermarcus Tate - North River Farms Sidewalk Hazard
24. Communications from the public regarding items not on this agenda

**5 SPEAKERS**

### **CITY CLERK UPDATES**

**UPDATE GIVEN**

### **MAYOR AND/OR COUNCILMEMBER ITEMS**

### **GENERAL COUNCILMEMBER COMMENTS**

**UPDATE GIVEN**

### **ADOPTION OF ORDINANCES**

*The following items are ordinances for adoption by the City Council/HDB/CDC/OPFA. Ordinances are laws of the City of Oceanside and require introduction and adoption at two separate City Council meetings (urgency ordinances are an exception, and may be introduced and adopted at one meeting as an emergency measure). The City Council/HDB/CDC/OPFA has adopted a policy that it is sufficient to read the title of ordinances at the time of introduction and adoption, and that full reading of ordinances may be waived. After the City Attorney has read the titles, the City Council/HDB/CDC/OPFA may adopt the ordinances below in a single vote. There will be no discussion of the items unless requested by members of the City Council/HDB/CDC/OPFA or the public through submittal of a Request to Speak form prior to the commencement of this agenda item.*

### **ADJOURNMENT**

**MEETING ADJOURNED AT 7:55 P.M. IN MEMORY OF RUDY VAN HUNNICK**