



City of Oceanside

300 North Coast Highway,
Oceanside, California 92054

Staff Report

File #: 25-800

Agenda Date: 6/4/2025

Agenda #: 17.

DATE: June 4, 2025

TO: Honorable Mayor and City Councilmembers

FROM: Human Resources Department

TITLE: PUBLIC WORKS AGREEMENT TO REPLACE AND UPGRADE THE LIGHTING IN CITY COUNCIL CHAMBERS

RECOMMENDATION

Staff recommends that the City Council approve a Public Works Agreement (PWA) with IES Communications, in the amount of \$209,775, to replace and upgrade the lighting and related technology in the City Council Chambers; and authorize the City Manager to execute the agreement.

BACKGROUND AND ANALYSIS

On August 7, 2024, the City Council approved a Professional Services Agreement with a vendor to replace the lighting in the City Council Chambers with energy-efficient LED studio lighting. Prior to beginning the work, the vendor informed the City that they were unable to procure the necessary equipment for the project. After staff had discussions with the vendor, as well as the City Attorney's Office, both parties agreed to mutually terminate the agreement.

On March 24, 2025, staff posted a Request for Proposals (RFP) to solicit new quotes for upgrading the lighting in the City Council Chambers. Staff received two proposals, and after reviewing the submissions and meeting with both vendors, it was determined that staff would proceed with recommending the proposal submitted by IES Communications (IES). IES has demonstrated a thorough understanding of the technology and work required, and has staff with a positive history of completing projects of a similar nature for the City. The proposal from IES also presented the best value for the City.

In addition to the agreement with IES for lighting, staff is also completing upgrades in the City Council Chambers related to the sound system, as well as new touch screens at the dais. All upgrades are anticipated to be completed in the coming months.

FISCAL IMPACT

The cost of the PWA with IES is \$209,775 which includes a 10% contingency to handle unforeseen circumstances. This will be charged to the Audio Visual Account 155155841.5706. This account has an available balance of \$170,600. The remaining \$39,175 will be transferred to that account from the

Information Systems account 155010841.5320, which has an available balance of \$64,611.

City Council Chambers Lighting Upgrade	
Details	Amounts
PWA with IES Communications	\$ 209,775
Existing funding in I.T. Audio Visual 155155841.5706	\$ 170,600
Transfer from 155010841.5320 to 155155841.5706	\$ 39,175
Total charged to Audio Visual	\$ 209,775

COMMISSION OR COMMITTEE REPORT

Does not apply.

CITY ATTORNEY'S ANALYSIS

The referenced documents have been reviewed by the City Attorney and approved as to form.

Prepared by: Chris Freeman, Information Technologies Procurement Analyst

Reviewed by: Rob O'Brien, Deputy City Manager

Submitted by: Jonathan Borrego, City Manager

ATTACHMENTS:

1. Staff Report
2. Public Works Agreement - IES
3. Quote