

## EXHIBIT A- PRICING SCHEDULE

Document Services and Materials Summary	Unit Cost*	CPI 11.2%	2025 Infosend Unit Cost
Utility Bills, Delinquent Notices, Final Delinquent Notices (standard paper stock, outbound envelope, return envelope, 3/3 print)	\$0.13	\$0.02	\$0.15
Utility New Customer Letter (standard paper stock, outbound envelope, 3/3 print)	\$0.11	\$0.01	\$0.12
Business License and Tobacco Retail License Certificates (perforated certificate form, outbound envelope, 4/4 print)	\$0.17	\$0.02	\$0.19
Business License Renewals, Delinquent Notices (standard paper stock, outbound envelope, return envelope, 4/4 print)	\$0.13	\$0.02	\$0.15
Business License Enforcement Letters (standard paper stock, outbound envelope, 3/3 print)	\$0.11	\$0.01	\$0.12
Accounts Receivable Statements (standard paper stock, outbound envelope, return envelope, 4/4 print, FDT)	\$0.14	\$0.02	\$0.16

\*Typical document service and materials cost per unit based on current document specifications and unit cost tables below. Additional charges, as defined below, may apply (i.e. inserts, batch fees, return mail, etc.).

Services/Postage	Unit Cost	CPI 11.2%	2025 Infosend Unit Cost
Data Processing Fee (per document)	\$0.006	\$0.001	\$0.007
Print Color Options (colors per side); up to 3/3 printing	\$0.007	\$0.001	\$0.077
Print Color Options (colors per side); up to 4/4 printing	\$0.075	\$0.01	\$0.085
Batch Fee (per mailing batch under 200 mail pieces)	\$15.00	-	\$15.00
Excess Pages Handwork Surcharge (per mail piece)	\$0.300	\$0.05	\$0.350
Address Updates - NCOA, ACS	\$0.350	\$0.02	\$0.370
Insert - InfoSend Produced	quoted*	-	quoted*
Insert - Envelope Messaging (Snipes)	quoted*	-	quoted*
Inserting Fee (per insert)	\$0.011	\$0.001	\$0.012
Final Doc Transfer (FDT) - per image InfoSend Batch File	\$0.011	\$0.001	\$0.012
USPS Postage	Pass-through	-	Pass-through

\* quoted based on specification

Materials	Unit Cost	CPI 11.2%	2025 Infosend Unit Cost
Standard Paper Stock (per sheet)	\$0.015	\$0.002	\$0.017
Certificate Form – 90# White with Perforation	\$0.070	\$0.008	\$0.077 *
Outgoing Flat Envelope – used for mail pieces with excess pages	\$0.180	\$0.020	\$0.19 *

\* Difference due to rounding, 2025 Infosend cost will be the cost billed to City.

Materials	Unit Cost	Extraordinary Increase 30%	2025 Infosend Unit Cost
Standard Outgoing #10 Envelope	\$0.020	\$0.006	\$0.026 *
Standard Return #9 Envelope	\$0.017	\$0.005	\$0.022 *

\* Envelopes have had an extraordinary cost increase; however, the per unit cost for a typical document service is still within the 11.2% CPI as shown above in Document and Material Summary.