

CITY OF OCEANSIDE LIBRARY BOARD OF TRUSTEES 2025-2027 WORKPLAN

MISSION AND VISION

The Library Board of Trustees works to support and promote the Oceanside Public Library's Mission:

To Engage, Inform, Connect, and Inspire

and Vision:

The Oceanside Public Library is the heart of Oceanside, promoting the joy of reading, fostering cultural arts, nurturing civic engagement, and encouraging openness to new ideas. The Library provides welcoming spaces where people from all backgrounds can come together and thrive in an equitable, sustainable environment.

INTRODUCTION

In December 1904, the City of Oceanside's Library Board of Trustees was established by Oceanside City Code Chapter 2, Article VI with powers prescribed by the State of California Education Code.

ROLE

The role of the Trustees is to manage library operations and approve rules and regulations regarding Library hours, services and materials placed in the Library. The Trustees set policy and provide direction for Library services in the City, make recommendations on the budget to the City Council, review and approve the proposed Library budget as submitted to the City Manager, monitor Library expenditures, and support Library staff by attending in-service training/events, tutor/learner gatherings and meetings at Oceanside READS Learning Center and other Library department events.

Library Trustees represent the public's interest and are important advocates for Library services within the community. This advocacy involves attending Library programs, occasional City Council meetings, and community celebrations sponsored by the Library. The Trustees also support efforts of the Friends of the Oceanside Public Library and the Oceanside Public Library Foundation.

The Library Trustees are responsible for ensuring that the library serves the needs of Oceanside's diverse community. To that end, the Trustees defend the principles of individual freedom to read, view, and hear. Additionally, the Trustees support the Library Bill of Rights as adopted by the American Library Association and affirms the Oceanside Public Library's adopted Racial Equity Statement.

STRUCTURE

There are five members of the Library Board of Trustees appointed by the Mayor with approval by City Council. Members serve at the pleasure of Council for three-year terms. Each January, the Library Board elects three officers: president, vice-president, and secretary. Current Library Board of Trustees are:

- *Linda Arce*
- *Monica Chapa Domercq*
- *Gigi Gleason*
- *Alma Sisco-Smith*
- *Chris Wilson*

The Library Board meets on the fourth Tuesday every month except December, at 2:00 p.m. in City Council Chambers.

GENERAL GOALS

The Library Board of Trustees will work in support of the City Council Strategic Goals and to promote the following Library Strategic goals:

- ***Enhance Community Awareness:*** Advance communication, marketing, and outreach efforts ensuring Library accessibility awareness.
- ***Expand Library Usage:*** Grow the Library's reliable reputation, usage, community confidence, diversification of offerings, improve engagement, and encourage visits to enhance overall accessibility.
- ***Foster Cultural Inclusivity:*** Embrace and promote diverse cultural expressions, art, and artistic traditions to honor the community's cultural environment and those historically underserved.
- ***Promote Sustainability:*** Integrate and promote environmental, fiscal, and operational sustainability of the Library. Reduce the Library's carbon footprint and ensure long-term success.
- ***Strengthen Community Engagement & Partnerships:*** Establish the Library as the community's central hub, foster positivity across various locations, platforms, and diverse audiences and forge stronger relationships and cooperation with partners.

BOARD DUTIES AND RESPONSIBILITIES

The Library Board of Trustees will discuss, review and complete the following projects and work tasks:

1. Increase advocacy efforts by attending City Council Meetings and making program announcements during the Public Comment portion of the meeting as needed.
2. Conduct biennial reviews of:
 - Library Board of Trustees Workplan that outlines its purpose and function.
 - Bylaws of the City of Oceanside Library Board of Trustees.
3. Receive Strategic Plan tracking progress from staff and review Library accomplishments on a quarterly basis.
4. Submit evaluation information on the Library Director's performance annually.
5. Monitor the materials budget and priorities for collection development to ensure that community needs are being met.
6. Provide for Trustee training as required or needed.
7. Conduct ongoing reviews of Library policies and procedures, including changes as needed, to ensure a focus on the patron and maintaining a user-friendly atmosphere in all service areas.
8. Approve acceptance of grants and monitor budgets and program outcomes.
9. Provide input on short-term, mid-term and long-range facility improvements and planning.
10. Support:
 - new technology efforts that will increase efficiency and services to the community.
 - staff in their community involvement efforts, program development, and expansion of services.
 - marketing efforts that promote the public image of the Library.
 - ongoing professional development and training for Library staff.
 - the Library's role in ongoing growth of arts and culture in Oceanside.