



City of Oceanside

300 North Coast Highway,
Oceanside, California 92054

Staff Report

File #: 26-1393

Agenda Date: 5/6/2026

Agenda #: 7.

DATE: May 6, 2026

TO: Honorable Mayor and City Councilmembers

FROM: Public Works Department

TITLE: CHANGE ORDER FOR ADDITIONAL FIRE ENGINE PARTS WITH RENEWELL FLEET SERVICES

RECOMMENDATION

Staff recommends that the City Council approve a change order to increase an existing purchase order with ReNewell Fleet Services (ReNewell) for fire truck parts and equipment, in the amount of \$15,500, for a revised total of \$115,000; approve a sole source for ReNewell; and authorize the Financial Services Director, or designee, to execute the change order upon receipt of all supporting documents.

BACKGROUND AND ANALYSIS

In June of 2025, the City Manager approved a purchase order and sole source justification in the amount of \$80,000, with ReNewell. The Public Works Department, Fleet Division utilizes ReNewell to purchase authorized Pierce parts and equipment and to do outsource repair for the City's fire trucks. A change order for \$19,500 was approved by the City Manager in March of 2026, bringing the total amount to \$99,500.

Staff is requesting an additional increase of \$15,500 and an approval of a sole source justification with ReNewell, in the total amount of \$115,000 for FY 2025/26, due to an increase in the costs for fire truck parts and equipment. ReNewell is the only approved Pierce authorized repair facility in San Diego County. The requested increase and sole source authorization will allow the Fleet Division to continue to service and repair the fire trucks in a timely manner.

FISCAL IMPACT

The change order with ReNewell, in the amount of \$15,500 will be charged to the Fleet Maintenance account 620608831.5320 which has an available balance of \$877,576; therefore, sufficient funds are available.

Description	Amount	Account Number	Available Balance
ReNewell Fleet Services	\$15,500	620608831.5320 Fleet Maintenance	\$877,576

COMMISSION OR COMMITTEE REPORT

Does not apply.

CITY ATTORNEY'S ANALYSIS

Purchases must be made according to the procedures set forth in Chapter 28A of the City Code.

Prepared by: Brianna Ortiz, Administrative Analyst II
Reviewed by: Hamid Bahadori, Public Works Director
Submitted by: Jonathan Borrego, City Manager

ATTACHMENTS:

1. Sole Source