



January 20, 2025

Regarding: Request for Proposals for comprehensive training services for our Police Canine Unit.

The City of Oceanside Police Department is soliciting proposals from qualified vendors to provide comprehensive training services for our Police Canine Unit. This RFP aims to identify a training provider capable of enhancing the proficiency of our K9 teams and ensuring their effective support in law enforcement operations. The City is seeking a three-year agreement, from **July 1, 2025 – June 30, 2028**.

Background:

Our department currently utilizes four police canines with specialties in apprehension, narcotics detection, firearms detection, and article searches. We aim to ensure that these canines and their handlers receive high-quality training to effectively serve our community and uphold public safety.

Purpose of the Request:

The Oceanside Police Department is seeking proposals for the continued training of our current canines and their handlers as well as training for any future additions to our canine unit.

Scope of Work:

The selected contractor will be responsible for delivering the following services:

- Basic obedience training for canines and handlers.
- Specialized training tailored to our operational requirements (e.g., narcotics detection, article searches).
 - Training of new canine and handler teams.
 - Acquisition of new canines for the purposes of police services.
- Ongoing training
 - Weekly training sessions to maintain and enhance skill sets.
 - Scenario-based exercises that simulate real-life situations.

- Conduct periodic assessments of canine performance and handler effectiveness.
 - Provide recommendations for further training or improvements, as needed.
- Certification
 - Facilitate certification of canine teams in accordance with relevant industry standards.
- Support
 - Offer ongoing support for behavioral issues and health-related training.

Proposed Project Schedule:

Below is the desired schedule for initiating this project; however, dates may be subject to change and adjusted as necessary. After the bid has been posted for four (4) weeks, all proposals will be reviewed by the Police Department staff. Contract is expected to be executed by May 31, 2025.

Submittal Requirements

The following should be included in the Proposal, with each item presented in its own section, following the numbering scheme below:

1. *Company Overview*
 - a. A brief history of the organization and its experience in canine training.
2. *Training Program*
 - a. A detailed description of the training methodologies and philosophies employed.
 - b. An outline of the training and curriculum and proposed schedules.
3. *Personnel Qualifications*
 - a. Biographical information and qualifications of the trainers who will conduct the training.
4. *Client References*
 - a. A list of current and previous clients, particularly in law enforcement, who can attest to the quality of services provided.
5. *Cost Proposal*
 - a. A detailed breakdown of the costs associated with the training services, including any additional expenses.

Each proposal submission will be considered only if all the information is provided. Responsive submittals received will be distributed to the Oceanside Police Department and are due no later than **4:00 PM PST on February 17, 2025**. Proposals shall be submitted as one (1) electronic PDF file and emailed to Captain Michael Kos at mkos@oceansideca.org and Principal Management Analyst Gricel Beltran-Taj at gbeltran-taj@oceansideca.org. The subject line of the email shall be: “[Vendor Name] Proposal: Canine Training Services”

Selection Criteria

Proposals will be evaluated based on the following criteria:

- Experience and qualifications
- Quality and comprehensiveness of the training program
- Overall cost and value
- References from previous clients
- Ability to meet established timelines

Conditions

1. The City reserves the right to cancel or reissue the RFP or extend the timeline at any time.
2. The City reserves the right to reject any and all proposals. The City may accept any proposal if such action is determined to be in the best interest of the City in the sole and exclusive discretion of the City Council.
3. The City is not liable for any costs incurred by the proposer before the issuance of a written notice to proceed to the successful consultant.
4. The project team is subject to the City of Oceanside's approval. The City will have the right to review and approve any changes to the project team.

Attached is a copy of the City’s Purchasing Services Agreement that the selected vendor will be expected to execute. The agreement includes the conditions under which the contract will be administered along with the minimum insurance requirements. Any and all objections must be noted in the proposal at the time of submission. All vendors with the City of Oceanside must complete the [vendor registration packet](#). Insurance certificates are not required at this time. Please submit the form and proposal to mkos@oceansideca.org.

All questions must be submitted in writing to the author at mkos@oceansideca.org by 4:00 PM PST on February 3, 2025, which is 2 weeks before this Request for Proposals deadline. Questions received after the deadline will not receive a response.

END OF REQUEST FOR PROPOSALS