



City of Oceanside

300 North Coast Highway,
Oceanside, California 92054

Staff Report

File #: 25-952

Agenda Date: 9/3/2025

Agenda #: 12.

DATE: September 3, 2025

TO: Honorable Mayor and City Councilmembers

FROM: Public Works Department

TITLE: RESOLUTION AUTHORIZING THE SUBMITTAL OF AN APPLICATION, ACCEPTANCE OF AN ALLOCATION OF FUNDS AND EXECUTION OF A GRANT AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION, FOR AN AIRPORT IMPROVEMENT PROGRAM MATCHING GRANT FOR THE DESIGN OF THE EAST APRON RECONSTRUCTION AND DRAINAGE IMPROVEMENTS PROJECT FOR THE BOB MAXWELL MEMORIAL AIRFIELD

RECOMMENDATION

Staff recommends that the City Council:

1. Adopt a resolution authorizing the filing of an application for a State of California, Department of Transportation ("CALTRANS") Airport Improvement Program ("AIP") grant and acceptance of the allocation of CALTRANS AIP Matching Grant funds, if awarded, in an amount not to exceed \$12,175; authorize execution of an AIP Matching Grant Agreement for the Design of the East Apron Reconstruction and Drainage Improvements Project ("Project") and associated Project FAA Grant in the amount of \$243,511, for the Bob Maxwell Memorial Airfield; approve a purchase order to C&S Engineers, Inc. in the amount of \$247,328; and authorize the City Manager to execute the grant agreement, and any other documents required to finalize the CALTRANS grant, upon review and approval by the City Attorney;
2. Appropriate the matching share to the airport maintenance and operation fund, upon receipt of all supporting documents.

BACKGROUND AND ANALYSIS

On March 26, 2025, the City Council authorized, in advance, the execution of a FAA grant agreement for the Design of the East Apron Reconstruction and Drainage Improvement Project. Generally, acceptance occurs after the FAA formally awards the grant, which acceptance is required within thirty (30) days of the award. At this time, the City is still waiting for the FAA to award the grant for the Project, however, staff received authorization from City Council on March 26, 2025 to move forward with the execution of the grant agreement once received from the FAA.

As set forth in the original staff report, the Project design grant is needed due to the improper drainage of the taxiway, along with the age of the existing apron being beyond its design life; therefore, the improvement project for the east apron reconstruction and drainage project, are

necessary. The taxiway between Hangars 2 and 3 does not drain properly and will be reconstructed and regraded to convey stormwater away from the hangars and off of the pavement to prevent deterioration of the new pavement. New tie-down anchors and chains will be installed and new pavement marking will be applied.

The estimated total funding for Project, as submitted to the FAA, was \$256,328. The original acceptance request was for a Bipartisan Infrastructure Law ("BIL") grant, in which CALTRANS did not provide matching grants. Of said total, the minimum federal grant amount needed is \$243,511, which is a reduction of \$12,817 as originally stated in the March 26, 2025, staff report. The original request set forth a required City contribution up to \$12,816 and based on the following new grant information shall be increased by one dollar and therefore, up to a total of \$12,817. The City was recently advised by the FAA that the funding for the grant will instead be provided for the Project through an Project Airport Improvements Project Grant ("AIP"), in which the City is now eligible to apply for a CALTRANS matching grant. Therefore, to cover a portion of the City's contribution, staff is requesting Council adopt a resolution to authorize the filing of an application for a CALTRANS AIP Matching Grant, in the amount of \$12,175, and authorize acceptance of, and execution of, an AIP Matching Grant Agreement, if awarded. Should the CALTRANS grant be awarded, the City match would be reduced to \$642.

At this time, the Airport Fund current debt to the General Fund is \$1,530,351 due to funds loaned from the General Fund for various airport infrastructure projects and settlement payments in prior years. The loan was restructured in May 2023 by adjusting the interest rate to 0% in order to reduce the repayment schedule from 25 years to 19 years. The Airport Funds' loan repayment schedule will be updated to include the City match because the City match will be funded by the General Fund. Should the CALTRANS grant not be awarded, the City match would be a total of \$12,817.

FISCAL IMPACT

The purchase order with C&S Engineering is in the amount of \$247,328. The FAA grant award of \$243,511 will be deposited and appropriated as shown in the following table. Additionally, upon receipt of the FAA grant award, the required City contribution of up to \$12,817 will be requested in two parts; \$12,175 from a potential CALTRANS Matching grant and \$642 from City match. If the CALTRANS Matching grant is not awarded, the entire \$12,817 will come from City match. The account numbers are listed in the following table.

Description	Revised Appropriation Amount	Account

FAA Grant	\$243,511	822196724274.4381/ 822196724274.5325 East Apron Recon Design-FAA
CALTRANS Grant	\$12,175	836196725272.4376/ 836196725272.5325 East Apron Recon/Drainage- CALTRANS Grant
City Match	\$642 (up to \$12,817 if CALTRANS grant not awarded)	916196724741.5305 East Apron Recon- City Match

Description	Amount	Account	Available Balance
C&S Purchase Order	\$234,961	822196724274.5325 East Apron Recon/Drainage FAA Grant	\$243,511
	\$11,748	836196725272.5325 East Apron Recon/Drainage CALTRANS Grant	\$12,175
	\$619	916196724741.5305 East Apron Recon/Drainage City Match	\$624

The City match contribution will come from a transfer from the General Fund to the Airport General Fund loan. The loan amount per the Airport General Fund Loan Amortization schedule will be updated based on the amount needed from the General Fund.

COMMISSION OR COMMITTEE REPORT

Does not apply.

CITY ATTORNEY'S ANALYSIS

The referenced documents have been reviewed by the City Attorney and approved as to form.

Prepared by: Vicki Gutierrez, Real Estate Manager
Reviewed by: Hamid Bahadori, Public Works Director
Submitted by: Jonathan Borrego, City Manager

ATTACHMENTS:

1. Staff Report
2. Resolution for Grant with CALTRANS-Design East Apron Reconstruction
3. Original Staff Report dated March 26, 2025