



# City of Oceanside

300 North Coast Highway,  
Oceanside, California 92054

## Staff Report

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**File #:** 26-1430

**Agenda Date:** 6/3/2026

**Agenda #:** 12.

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**DATE:** June 3, 2026

**TO:** Honorable Mayor and City Councilmembers and President and Directors of the Harbor District Board

**FROM:** Development Services Department

**TITLE: PROFESSIONAL SERVICES AGREEMENT FOR CONSULTING SERVICES TO PREPARE A FEASIBILITY ANALYSIS REPORT FOR THE HARBOR MARINE SAFETY UNIT MODULAR BUILDING**

### **RECOMMENDATION**

Staff recommends that the City Council approve a Professional Services Agreement (PSA) with Stephen Dalton Architects (SDA), in the amount of \$131,532, to conduct a Feasibility Analysis Report; and authorize the City Manager, or designee, to execute the agreement upon receipt of all supporting documents.

### **BACKGROUND AND ANALYSIS**

The Harbor is served by the Marine Safety Unit (MSU) of the Oceanside Fire Department Lifeguard Division. The MSU provides marine and land-based enforcement services to residents, visitors, and boaters 24 hours a day. MSU officers are trained in emergency medical procedures, CPR, dive rescue and salvage, boating rescues, and firefighting.

The MSU currently leases space at the Oceanside Marina Suites, where the three-person emergency response crew operates during off-hours. The current location presents space and operational limitations and was considered temporary quarters when the MSU was first launched in 2023. To address these constraints and create permanent housing quarters for the MSU, the City is undertaking a feasibility analysis to identify a suitable location and develop preliminary design concepts for a new one-story modular facility to support MSU's 24-hour operations at the Oceanside Harbor. The proposed building is anticipated to be located adjacent to the existing MSU boating docks at 1540 Harbor Drive North and will provide dedicated living and operational space.

In December 2025, the City issued a Request for Proposals for consulting services in accordance with Procurement Policy AD-21. After reviewing the proposals, SDA was determined to be the most qualified firm based on its experience, approach, and understanding of the project scope. Due to current funding constraints, the City will proceed with awarding only Task 1 - Feasibility Analysis and Coastal Policy Review, with additional tasks to be considered as funding becomes available.

Task 1 is intended to determine the practicality of constructing the modular facility at the preferred location. The consultant will assess constructability, environmental, and operational constraints. Because the project falls within the jurisdiction of the California Coastal Commission, the consultant will also prepare, as part of Task 1, a Coastal Act consistency analysis and conduct a location alternatives assessment evaluating feasible sites and potential impacts to public access, views, recreation, biological resources, and coastal resilience. The consultant will also initiate early coordination with relevant state and federal agencies and develop a matrix identifying potential grant funding opportunities, particularly those related to coastal resilience and public access.

### **FISCAL IMPACT**

The Professional Services Agreement awarded to SDA for Task 1 services is \$131,532.

Funding for this agreement is available in Fund 503, Municipal Facilities; therefore, sufficient funds are available.

<b>Account (Jr Lfgrd HQ/Hbr Office/RR Rplc)</b>	<b>Available Budget</b>	<b>PSA</b>
907184623503.5703.10600	\$590,220	\$131,532

### **COMMISSION OR COMMITTEE REPORT**

Click or tap here to enter text. The scope of this project has been shared with the Harbor & Beaches Advisory Committee at its February 16<sup>th</sup> and April 20<sup>th</sup> meetings.

### **CITY ATTORNEY'S ANALYSIS**

The referenced documents have been reviewed by the City Attorney and approved as to form.

Prepared by: Edwin Medina, Associate Engineer  
Reviewed by: Brian Thomas, Acting Development Services Director  
Submitted by: Jonathan Borrego, City Manager

### **ATTACHMENTS**

1. Professional Services Agreement