



# City of Oceanside

300 North Coast Highway,  
Oceanside, California 92054

## Staff Report

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**File #:** 25-809

**Agenda Date:** 6/4/2025

**Agenda #:** 6.

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**DATE:** June 4, 2025

**TO:** Honorable Mayor and City Councilmembers

**FROM:** Human Resources Department

**TITLE: PURCHASE ORDER TO REPLACE CITY CAMERA STORAGE HARDWARE**

### **RECOMMENDATION**

Staff recommends that the City Council approve a Purchase Order to DiscoverIT, in the amount of \$184,917, to replace six network video recorders (NVRs; approve the purchase as a sole source procurement; and authorize the Finance Director or their designee to execute the purchase order.

### **BACKGROUND AND ANALYSIS**

The City's Information Technologies Division maintains the hardware and related storage for the security cameras located at various City facilities. Ensuring the preservation of recorded data is critical to ensuring the safety of staff and residents and assists OPD in conducting criminal investigations. A Network Video Recorder, or NVR, contains racks of high-capacity physical hard drives used for storage, and the hard drives and racks eventually need to be replaced as they age or become inefficient over time. Several of the NVRs for security systems throughout the City are over 10 years old and in need of replacement.

The City obtained a quote from DiscoverIT to replace six of the oldest NVRs throughout the City. The City has routinely used DiscoverIT as a sole source vendor when implementing or replacing cameras and NVRs throughout the City. DiscoverIT has staff that have in-depth knowledge of the City facilities that use camera systems, and provide a great value to the City for adding or replacing cameras.

### **FISCAL IMPACT**

The total cost of the six NVRs is \$184,917. This will be charged to the Communications Account 155157841.5706. This account has an available balance of \$317,096; therefore, sufficient funds are available.

City Security Camera NVR Replacements	
Details	Amount
Location 1	\$ 25,251
Location 2	\$ 25,251
Location 3	\$ 13,677
Location 4	\$ 52,554
Location 5	\$ 25,251
Location 6	\$ 42,933
Total	\$ 184,917
Available funds in I.T. Communications 155157841.5330	\$ 317,096

**COMMISSION OR COMMITTEE REPORT**

Does not apply.

**CITY ATTORNEY'S ANALYSIS**

Purchases will be made consistent with Chapter 28 of the City Code and AD-21.

Prepared by: Chris Freeman, Information Technologies Procurement Analyst

Reviewed by: Rob O'Brien, Deputy City Manager

Submitted by: Jonathan Borrego, City Manager

**ATTACHMENTS:**

1. Staff Report
2. Quote