



Dear Marie Town,

We are pleased to inform you that Oceanside Public Library is receiving materials and equipment through the EmPOWERing Access project. Please read through this entire message, as it requires your confirmation to move forward with this project.

At this time, we are ready to distribute to your library **1 workstation and 6 sewing machines.**

We are also pleased to share that SCLC is in the process of working with the State Library to secure additional funding for this project. Should these funds be received, Oceanside Public Library will likely receive **1 book bike.**

While specific items and timelines related to these additional materials and equipment cannot be guaranteed at this time, we are optimistic that the additional funding will allow us to further expand support to participating libraries. We will continue to share updates as additional details are confirmed.

To help demonstrate the impact of the EmPOWERing Access project, participating libraries will be asked to provide brief usage statistics for the funded equipment during the last two weeks of July. Reporting instructions and guidance will be shared in advance to support this process.

I will work closely with you on next steps related to receiving your grant-funded items and will remain in contact throughout the ordering and delivery process. Shipment tracking information will be shared as it becomes available. Should you have any questions or concerns, please feel free to reach out at any time.

Please confirm the following by replying to this message no later than Thursday, March 26, 2026:

- **Oceanside Public Library's acceptance of initial equipment distribution; and**
- **Confirmation of contact information and delivery location of each item.**

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Thank you for your partnership and for your continued efforts to expand access and opportunity in your community.

Sincerely,

Nerissa Snodgrass
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