



City of Oceanside

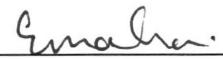
300 N. Coast Hwy. Oceanside, CA 92054

*** Change Order ***

Shipped From Life-Assist Inc. 11277 Sunrise Park Dr. Rancho Cordova CA 95742 Vendor No. 252528	Ship To City of Oceanside Fire Administration 300 N. Coast Hwy. Oceanside CA 92054	P.O. No. OP 1006836
		Date 4/14/26
		Branch/ Plant 101
		Page 1

Ordered	Requested	Comments
7/1/2025	7/1/2025	Approved by CC 06/28/2025 - File #25-857 - Item #5 Subledger S 100435 Requested by: A. Mendoza 10k Increase Requested by A. Mendoza

Line	Rev	Description/Supplier Item	Ordered	Uom	Unit Price	PU/Um	Extended Price	Business Unit Description	Account Number
2.000	1	25/26 EMS Supplies		LS	0.00		10,000.00	Fire Suppression	550552101.5355
Total Order							10,000.00		

 PURCHASING OFFICER	4.14.26 DATE	Total Order 10,000.00
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Conditions: The following standard purchase order conditions are always applicable, and the following work order conditions are also applicable when this order provides for performance of any work. Whenever used herein "CITY" shall mean the City of Oceanside, California.

STANDARD CONDITIONS

1. **Law:** This contract is governed by the laws of the state of California. The provisions of the Uniform Commercial Code shall apply except as otherwise set forth in this contract.
2. **Contract:** If no other written agreement between SELLER and CITY has been executed, then this order, when accepted by SELLER either in writing or by the shipment of any article or other commencement of performance hereunder, constitutes the entire contract between SELLER and the CITY: no exceptions, alternates, substitutes or revisions are valid or binding on the CITY unless authorized by the CITY in writing. If a separate written agreement between SELLER and the CITY regarding this order has been executed, then in the event of conflict between the terms of said agreement and this purchase order the provisions of the written agreement shall govern.
3. **Compliance with 2 CFR Appendix II Part 200:** SELLER agrees to comply with any applicable sections of 2 CFR Appendix II Part 200 relating to required contract provisions for federal awards. Any applicable sections are incorporated into this Agreement by reference.
4. **Delivery:** Time of delivery is the essence of this contract. The CITY reserves the right to refuse any goods and to cancel all or any part of the goods not conforming to the applicable specifications, drawings, samples or descriptions. Acceptance of any part of the order shall not bind CITY to accept future shipments, nor deprive it of the right to return goods already accepted, at SELLER'S expense. Overshipment and undershipment shall be only as agreed to by CITY.
5. **Risk of loss:** Delivery shall not be deemed to be complete until goods have been actually received and accepted by CITY. Payments shall be made after satisfactory acceptance of shipments by CITY.
6. **Warranty:** SELLER expressly warrants that the goods covered by this order are free of liens, of merchantable quality and satisfactory and safe for consumer use. Acceptance of this order shall constitute an agreement upon SELLER'S part to indemnify and hold harmless for liability, loss, damage and expense, including reasonable counsel fees, incurred or sustained by CITY by reason of the failure of the goods to conform to such warranties, faulty work performance, negligent or unlawful acts, and non-compliance with any applicable local, State or Federal codes, ordinances, orders, or statutes including Occupational Safety and Health Act (OSHA) and the California Industrial Safety Act. Such remedies shall be in addition to any remedies provided by law.
7. **Infringement:** SELLER shall indemnify and defend CITY, at SELLER'S expense, against all claims, demands, suits, liability and expense on account of alleged infringement of any patent, copyright or trademark, resulting from or arising in connection with the manufacture, sale, normal use or other normal disposition of any article or material furnished hereunder.
8. **Assignment:** Neither this order nor any claim against CITY arising directly or indirectly out of or in connection with this order shall be assignable by SELLER or by operation of law, nor shall SELLER subcontract any obligations hereunder, without CITY's prior written consent.
9. **Default:** If SELLER or any subcontractor breaches any provision hereof, or becomes insolvent, enters bankruptcy, receivership or other like proceedings (voluntarily or involuntarily) or makes assignment for the benefit of creditors, CITY shall have the right, in addition to any other rights it may have hereunder or by law, to terminate this order by given SELLER written notice; whereupon (a) CITY shall be relieved of all further obligation hereunder, except to pay reasonable value of SELLER's prior performance, but not more than contracted price, and (b) CITY may procure the articles or services from other sources and may deduct from unpaid balance due the vendor or may collect against the bond or surety, or may invoice the vendor for excess cost so paid. The price by CITY shall be considered prevailing market price at the time such purchase is made.
10. **Labor Disputes:** Whenever any actual or potential labor dispute delays or threatens to delay the timely performance of this order, SELLER shall immediately give written notice thereof to CITY.
11. **Non-Discrimination:** In the performance of the terms of any contract resulting from this order, SELLER agrees not to engage nor permit any subcontractors, where applicable, to engage in discrimination in the employment of persons because of sex, race, color, religion, ancestry, national origin, disability, medical condition, marital status, or sexual orientation of such person.
12. **Termination:** CITY reserves the right to terminate this contract without penalty with cause immediately or without cause after 30 days written notice unless otherwise specified.
13. **Taxes:** Unless otherwise provided herein or by law, price quoted may not include California State sales or use tax.
14. **Shipping Notice:** Shall be mailed as soon as material has been forwarded, giving order number, also condensed description of material.
15. **Invoice in Duplicate:** Attn. Accounts Payable.
16. **Any and All Equipment:** Used or purchased in connection with this order must meet the applicable regulations and requirements for operation and/or use in San Diego County.

WORK ORDER CONDITIONS

17. **Performance:** SELLER shall perform all work diligently, carefully, and in a good and workmanlike manner, shall furnish all labor, supervision, machinery, equipment, materials and supplies necessary therefor, shall obtain and maintain all building and other permits and licenses required by Public authorities in connection with performance of the work, and if permitted to subcontract, shall be fully responsible for all work performed by subcontractors. SELLER shall conduct all operations in SELLER'S own name and as independent contractor, and not in the name of, or as an agent of CITY.
18. **Indemnification:** Seller agrees to defend, indemnify and hold harmless CITY, its officers, employees and agents from any claims, demands or liability for injury to any persons or property arising out of or resulting from SELLER'S performance under this contract, unless such injury is caused by the sole active negligence or willful misconduct of CITY, its officers, employees or agents.
19. **Safety/Liability Language:** In connection with the performance of this contract, CITY shall have the authority to enter the worksite at any time for the purpose of identifying the existence of conditions, either actual or threatened, that may present a danger or hazard to any and all employees. SELLER agrees that CITY, in its sole authority and discretion, may order the immediate abatement of any and all conditions that may present an actual or threatened danger or hazard to any and all employees at the worksite. SELLER acknowledges the provisions of Section 6400 of the Labor Code, which requires that employers shall furnish employment and a place of employment that is safe and healthful for all employees working therein. In the event CITY identifies the existence of any condition that presents an actual or threatened danger or hazard to any or all employees at the worksite CITY is hereby authorized to order the immediate abatement of that actual or threatened condition pursuant to this section. CITY may also, at its sole authority and discretion, issue an immediate stop work order to SELLER to ensure that no employee working at the worksite is exposed to a dangerous or hazardous condition. Any stop work order issued by CITY to SELLER in accordance with the provisions of this Section shall not give rise to any claim or cause of action for delay damages by SELLER or SELLER's agents or subcontractors against CITY.
20. **Insurance:** SELLER shall maintain in full force during the term of this contract the following insurance and limits not less than those specified, naming the CITY as additional insured where applicable: (a) Worker's Compensation and Employer's Liability complying with any statutory requirements; (b) Comprehensive General Liability Insurance including a broad form Property Damage endorsement with a \$2,000,000 combined single limit each occurrence; (c) Comprehensive Auto Liability (including the owned, nonowned and hired automobile hazards) with a \$2,000,000 combined single limit each occurrence. If CITY so desires, these limits may be increased or decreased.
21. **Bill and Liens:** SELLER shall pay promptly all indebtedness for labor, materials and equipment used in performance of the work. SELLER shall not permit any lien or charge to attach to the work or the premises; but if any does so attach, SELLER shall promptly procure its release and indemnify CITY against all damages and expense incident thereto.
22. **Bonds:** If CITY so desires, SELLER shall provide payment and performance bonds as required
23. **Changes:** SELLER shall make no changes in the work or perform any additional work without CITY's specific written approval.

CITY OF OCEANSIDE REQUISITION FOR CHANGE ORDER



Vendor Information	
Vendor #: 252528	
Vendor Name: Life-Assist	
Address (required): 11277 Sunrise Park Dr.	
Rancho Cordova, CA 95742	
Telephone Number: (800) 824-6016	

P.O. No: 1006836

Date: 4/2/2026

Department: **Fire**

Special Instructions: _____

Ship to: _____

Order Information (One Account # per Line Item)								Bid/Quote Requirement for Purchases & Contract Services	
Qty	Unit of Measure	Item Description 30 Character Limit	Unit Price	Extended Price	G/L Acct #	SLT	Subledger		
		25/26 EMS Supplies		\$ 10,000.00	550552101.5355		100435	\$10,000	ATP
								or	Requisition
								Less	not Required
								\$10,001	Three (3) Written Quotes
								to	OR Justification for Sole/
								\$25,000	Brand Declaration & Dept
									Director Approval
								\$25,001	Three (3) Written Quotes
								to	OR Justification for Sole/
								\$100,000	Brand Declaration & City
									Manager Approval

NOTE: *Please allow 3 business days for processing
* Attach required documentation*

Freight	Org Amt	100,000			
Sales Tax	Previous C/O				
Total	Current C/O	10,000.00			
	Total	110,000.00			

**\$100,001 or greater Formal Bid
Requires City Council Approval**

Requester's Information	\$10,001 - \$25,000 Dept. Director (or designee)	\$25,001 - \$100,000 City Manager
Requested by: <u>Alicia Mendoza</u>	Approved by: _____	Approved by: <u>Jonathan Borrego</u>
Print/Type Name	Print/Type Name	Print/Type Name
	Signature	
Signature		Signature
Requester's Employee #: <u>266987</u>		

Public Projects (UPCCAA)

City Engineer Approval: _____ Date _____ Up to \$200,000

Non Public Projects Greater than \$100,001 or Public Projects greater than \$200,001

City Council Agenda Summary Date: _____ File #: _____ Item #: _____ Enactment #: _____

Financial Services Department Use Only

Funds Available at time of Request: _____ Verified by: _____

Notes: H:\2Fire\POs\fy25-26\Requisition for Change Order_life assist



City of Oceanside

300 North Coast Highway,
Oceanside, California 92054

Staff Report

File #: 25-857

Agenda Date: 6/18/2025

Agenda #: 5.

DATE: June 18, 2025

TO: Honorable Mayor and City Councilmembers

FROM: Fire Department

TITLE: PURCHASE ORDERS FOR MATERIALS, SERVICES, SUPPLIES AND EQUIPMENT FOR THE FIRE DEPARTMENT OVER \$100,000

RECOMMENDATION

Staff recommends that the City Council approve annual purchase orders for materials, services, supplies and equipment for the Fire Department in amounts over \$100,000 for FY 2025-26 for a total amount of \$2,517,796; and authorize the Financial Services Director, or designee, to execute the purchase orders.

BACKGROUND AND ANALYSIS

Each fiscal year, the Fire Department estimates the quantity of materials, services, supplies, and equipment that will be needed for fire and emergency medical response operations during the next 12 months and submits requisitions for purchase orders for the required services and supplies. This includes essential support components such as North Comm dispatch services and the leasing of the Marina Inn and Suites to accommodate the harbor Marine Safety Unit. Per the City's established purchasing policies, staff will obtain three bids, unless the purchase is a sole-sourced item, the vendor is approved through a government competitive bid process, or the services is approved through an approved professional services agreement. The vendor will be selected on criteria of most applicable product and best service at the lowest cost.

The Fire Department solicits bids in accordance with the City's Procurement of Goods and Services Directive. The attached vendor list describes the appropriate product and reliable service type to be included in this request. The list also includes the purchase amount, purchase method and account numbers.

FISCAL IMPACT

The net impact of encumbered funds in FY 2025-26 will be \$2,517,796. The Fire Department's FY 2025-26 operating budget includes funds for the purchase of materials, services, supplies and equipment to support the day-to-day operations of the Department. Therefore, sufficient funds are available.

**Fire Department
FY 2025-26 Annual Purchase Orders Over \$100,000**

Vendor	Supplies/ Services	Procurement Method	Account Description/ Number	Purchase Order Total	FY2025-26 Budget
North County Dispatch JPA	Dispatch Services	Joint Powers Authority Contract	Administration 550010101.5305	\$1,733,824	\$1,747,824
Hazardous Incident Response Team (HIRT)	City of Oceanside Share of San Diego County HIRT	County Contract	Administration 550010101.5375	\$247,773	\$247,773
Life Assist	EMS Supplies	EMS Supplies are purchased from multiple vendors	Suppression 550552101.5355	\$100,000	\$687,177
Envi Health Solution/G uardian EMS	EMS Supplies	EMS Supplies are purchased from multiple vendors	Suppression 550552101.5355	\$230,000	
Matheson Tri-Gas Inc.	EMS Supplies	EMS Supplies are purchased from multiple vendors	Suppression 550552101.5355	\$100,000	
Oceanside Marina Inn	Facility Lease	Property Use Agreement	Harbor Fire- Lifeguard 550581101.5335	\$106,199	\$106,199
			TOTAL	\$2,517,796	\$2,788,973

COMMISSION OR COMMITTEE REPORT

Does not apply.

CITY ATTORNEY'S ANALYSIS

Purchases shall be made in accordance with Chapter 28A and Administrative Directive AD-21.

Prepared by: Alicia Mendoza, Management Analyst

Reviewed by: David Parsons, Fire Chief

Submitted by: Jonathan Borrego, City Manager

ATTACHMENTS:

1. Staff Report
2. FY25-26 Assessment Projection Memo - JPA Dispatch Svc
3. RE FY25-26 HIRT and UDC Membership Shares

FILTERS

Fiscal Year Beginning

2025

Fiscal Period

14

Fund

All

Business Unit

550552101 - Fire S...

Object Number

All

Department

All

Division

All

Parent Project

All

Revenue/Expense

Expenses

Subledger

All

Business Unit Type

All

BUSINESS UNIT SUMMARY

TRIAL BALANCE

Business Unit Summary

Period 14 - Fiscal Year Beginning 2025

Drill Through Available



Fiscal Year Beginning	Original Budget	Budget Revision	Amended Budget	Actuals YTD	Available (Bud-Act)	Spent %	Encumbrance YTD	Available (Bud-Act-Enc)	Spent % w/Enc
2025	35,094,589.00	-	35,094,589.00	26,793,695.95	8,300,893.05	76.35%	128,903.71	8,171,989.34	76.71%
550552101 - Fire Suppression	35,094,589.00	-	35,094,589.00	26,793,695.95	8,300,893.05	76.35%	128,903.71	8,171,989.34	76.71%
Expenses	35,094,589.00	-	35,094,589.00	26,793,695.95	8,300,893.05	76.35%	128,903.71	8,171,989.34	76.71%
Personnel Services	28,446,991.00	-	28,446,991.00	21,757,983.57	6,689,007.43	76.49%	-	6,689,007.43	76.49%
Maintenance & Operations	1,507,058.00	-	1,507,058.00	1,296,716.38	210,341.62	86.04%	128,903.71	81,437.91	94.60%
5315.0001 - Electricity	3,732.00	-	3,732.00	48,371.32	(44,639.32)	1296.12%	-	(44,639.32)	1296.12%
5315.0002 - Gas	12,397.00	-	12,397.00	7,738.23	4,658.77	62.42%	-	4,658.77	62.42%
5315.0003 - Water	75,594.00	-	75,594.00	75,477.41	116.59	99.85%	-	116.59	99.85%
5315.0007 - Solar	82,788.00	-	82,788.00	31,120.75	51,667.25	37.59%	-	51,667.25	37.59%
5315.0008 - CCA/ESP Generation	-	-	-	33,157.78	(33,157.78)	0.00%	-	(33,157.78)	0.00%
5320 - Repair and Maintenance	122,905.00	-	122,905.00	49,700.84	73,204.16	40.44%	-	73,204.16	40.44%
5325 - Infrastructure < \$100K	24,499.00	-	24,499.00	1,576.53	22,922.47	6.44%	-	22,922.47	6.44%
5330 - Machry & Equip <\$10K	349,246.00	-	349,246.00	193,694.43	155,551.57	55.46%	1,370.48	154,181.09	55.85%
5335 - Rents & Leases - Equip,	68.00	-	68.00	-	68.00	0.00%	-	68.00	0.00%
5345 - Travel & Conference	9,274.00	-	9,274.00	3,266.57	6,007.43	35.22%	-	6,007.43	35.22%
5350 - Training - Registrtn Fees	-	-	-	3,590.91	(3,590.91)	0.00%	-	(3,590.91)	0.00%
5350.0002 - Training - OFD Recerts	10,600.00	-	10,600.00	7,750.00	2,850.00	73.11%	-	2,850.00	73.11%
5355 - Matl Supplies&Services	687,177.00	-	687,177.00	660,393.63	26,783.37	96.10%	120,836.97	(94,053.60)	113.69%
5355.0009 - M&S - SftWr Renewals	-	-	-	89.94	(89.94)	0.00%	-	(89.94)	0.00%
5380 - Uniform	128,778.00	-	128,778.00	112,799.61	15,978.39	87.59%	6,696.26	9,282.13	92.79%
5410 - TBD - Cal Card Purchases	-	-	-	67,988.43	(67,988.43)	0.00%	-	(67,988.43)	0.00%
Interfund Services Charges	4,985,338.00	-	4,985,338.00	3,738,996.00	1,246,342.00	75.00%	-	1,246,342.00	75.00%
Capital Outlay	155,202.00	-	155,202.00	-	155,202.00	0.00%	-	155,202.00	0.00%
Total	35,094,589.00	-	35,094,589.00	26,793,695.95	8,300,893.05	76.35%	128,903.71	8,171,989.34	76.71%